

AGENDA

Meeting: WESTBURY AREA BOARD
Place: The Laverton, Bratton Road, Westbury BA13 3EN
Date: Thursday 8 December 2016
Time: 7.00 pm

Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), on 01225 713 035 or email roger.bishton@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Russell Hawker (Vice-Chairman)	Westbury West	01373 822275	russell.hawker@wiltshire.gov.uk
Cllr David Jenkins	Westbury North	01373 823605 07941 201637	david.jenkins@wiltshire.gov.uk
Cllr Gordon King	Westbury East	01373 822650 07454 274266	gordon.king@wiltshire.gov.uk
Cllr Jerry Wickham (Chairman)	Ethandune	01380 870476 07980 701617	jerry.wickham@wiltshire.gov.uk

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Items to be considered	Time
1. Chairman's Welcome and Introductions	
2. Apologies for Absence	
3. Minutes (<i>Pages 1 - 22</i>) (1) To receive the notes of the inquorate meeting held on 6 October 2016. (2) To confirm the minutes of the meetings held on 4 August and 9 November 2016.	
4. Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5. Chairman's Announcements (<i>Pages 23 - 24</i>) To note the following items of information:- <ul style="list-style-type: none"> • Rural Crime Partnerships 	
6. Community Hub Update Cllr John Thomson, Deputy Leader of Wiltshire Council and Laurie Bell, Associate Director, Communities & Communications will be attending to provide an update.	
7. Partner and Community Updates (<i>Pages 25 - 42</i>) To receive any updates from our partners. Some reports have been received and are included in the pack. <ul style="list-style-type: none"> • Wiltshire Police • Dorset and Wiltshire Fire & Rescue Service • BA13+ Community Area Partnership • Wiltshire Clinical Commissioning Group • Healthwatch Wiltshire • Health & Wellbeing Group • Westbury Town Council 	
8. Westbury Joint Strategic Assessment (<i>Pages 43 - 50</i>) A report by the Community Engagement Manager is attached.	
9. Warm and Safe Wiltshire (<i>Pages 51 - 52</i>) To receive a presentation from Phillip Morris, Senior Development	

Manager, Public Health, about how residents can be supported to live more comfortably and more cheaply in their homes. A copy of a fuel poverty map for Wiltshire is attached.

10. **Update of Defibrillators** (*Pages 53 - 62*)

An update report on the provision of defibrillators in Westbury by the Community Engagement Manager is attached.

11. **Community Area Transport Group** (*Pages 63 - 72*)

To receive the notes of the Westbury Community Area Transport Group meeting held on 18 November 2016 and to consider the recommendations set out in the notes.

12. **Youth Awards** (*Pages 73 - 74*)

A report by the Community Engagement Manager is attached.

13. **Youth Grants** (*Pages 75 - 78*)

To consider applications for funding from the Youth Grants Scheme.

14. **Community Area Grants** (*Pages 79 - 84*)

To consider applications for funding from the Community Area Grants Scheme.

15. **Leigh Park Community Centre, Westbury - Site Ownership Issues**

A progress report on the transfer of land from Persimmon Homes (Wessex) to Wiltshire Council will be made by the Chairman.

16. **Future Meeting Dates**

The next meeting of the Westbury Area Board will take place on:

Thursday 2 February 2017 at The Laverton, Westbury, BA13 3EN.

Future Meeting Dates

Thursday 13 April 2017 at The Laverton, Westbury BA13 3EN

Thursday 15 June 2017 at The Laverton, Westbury BA13 3EN.

NOTES

Meeting: WESTBURY AREA BOARD
Place: The Laverton, Bratton Road, Westbury BA13 3EN
Date: 6 October 2016
Start Time: 7.00 pm
Finish Time: 8.45 pm

Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail) roger.bishton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr David Jenkins and Cllr Jerry Wickham (Chairman)

Wiltshire Council Officers

Liam Cripps – Community Engagement Manager
Rachel Kirby – Systems Thinking Lead
Lorraine Walters – Older People's & Carers' Champion
Paul Millard – Senior Rights of Way Warden
Janice Green – Rights of Way Officer
Ali Roberts – Rights of Way Officer
Roger Bishton – Senior Democratic Services Officer

Town and Parish Councillors

Westbury Town Council – Cllr Stephen Andrews, Cllr Francis Morland, Cllr David Tout,
Bratton Parish Council
Coulston Parish Council
Dilton Marsh Parish Council – Cllr Francis Morland
Edington Parish Council – Cllr Mike Swabey
Heywood Parish Council – Cllr Francis Morland

Partners

Wiltshire Police – Sgt Louis McCoy
Wiltshire Fire and Rescue Service

Wiltshire NHS
BA13+ Community Area Partnership – Phil McMullan

Total in attendance: 28

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Cllr Russell Hawker – Wiltshire Council Cllr Gordon King – Wiltshire Council Cllr Sonja Harris – Dilton Marsh Parish Council Jan Bowra – Locality Youth Facilitator</p> <p>The Chairman reported that as only two Wiltshire Councillors were present, the meeting was not quorate and therefore, although the meeting would take place on an informal basis, nor decisions could be made.</p>
3.	<p><u>Minutes</u></p> <p>The minutes of the previous meeting would be presented to the next meeting of the Area Board for a decision on their accuracy to be made.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest made at the meeting.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>There were no Chairman's announcements.</p>
6.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received the following updates from key partners:-</p> <p>(a) Wiltshire Police Sgt Louis McCoy presented a report from which it was noted that the number of reported crimes in the Westbury area over the past two months had dropped. The only series of note was a small spate of thefts from vehicles which occurred overnight between 31 August and 1 September 2016 in the Oldfield Park area.</p> <p>There were occasional thefts from vehicles parked in beauty spots and the public were regularly advised not to leave valuables in the cars on display.</p> <p>It was noted that the current area priority was on Edward Street where</p>

	<p>there were continual reports of anti-social behaviour involving youths. The area was being proactively patrolled and the issue had recently been made a sector priority which allowed for extra officers to be deployed. Additionally, work was being carried out with the Wiltshire Council local youth network with the intention of doing some positive activities with the identified youths.</p> <p>Further to his explanation about community messaging at the last meeting, Sgt McCoy reported that there had been a 20% growth in its use over recent months which was encouraging. The link to use this facility was https://www.wiltsmessaging.co.uk</p> <p>(b) Dorset and Wiltshire Fire & Rescue Service An update report was received and noted.</p> <p>(c) BA13+ Community Area Partnership Phil McMullen, BA13 Community Area Partnership Coordinator presented an update report from which it was noted that the next Partnership meeting was due to be held on 17 November 2016 at the Leighton Recreation Centre, starting at 7.00pm. The theme of the meeting would be “The Environment” when fracking would be discussed.</p> <p>(d) Wiltshire Clinical Commissioning Group An update report was received and noted.</p> <p>It was pointed out that the Wiltshire Clinical Commissioning Group (CCG) did not at yet have an established relationship across all the health and care organisations with the B&NES, Swindon and Wiltshire footprint and accordingly the CCG was at an early stage of developing a Sustainability and Transformation Plan (STP). Outline proposals for the next five years were shared with NHS England in June 2016 and further more detailed plans would be submitted shortly. A programme of public engagement would commence in the autumn and it was requested that the Area Board receive updates, possibly as part of the regular CCG report.</p> <p>(e) Healthwatch Wiltshire An update report was received and noted.</p> <p>(f) Westbury Town Council An update report was received and noted.</p> <p>Cllr David Tout reported that a defibrillator had been placed outside the main entrance to Watersmead Care Home but he was unsure as to whether or not it had been registered with the Ambulance Trust.</p>
7.	<p><u>Community Policing Model</u></p> <p>Sgt Louis McCoy, Community Policing Team Deputy Sector Head and Rachel Kirby, System Thinking Lead made a presentation which explained the implementation of a new community policing model across Wiltshire.</p>

	<p>Rachel Kirby showed a short video recording which introduced the concept of community policing.</p> <p>She explained that the Community Policing Team combined Neighbourhood Policing, Response Teams and Local Crime Investigators so that there was a “one team” approach to community policing. This meant that there was a larger team of officers and police staff available to attend incidents and lead to an improvement in the communication between teams and departments. It provided the public with a better service because issues could potentially be resolved at the first point of contact (i.e. 101 and 999 call-takers) and provide them with a named officer/police staff member who they could keep in touch with during the investigation. It also encouraged officers and staff to take ownership of cases.</p> <p>It was reported that each Community Policing Team would be overseen by a Superintendent and have an Inspector and a Deputy who directly lead the Team. The Team would be made up of a mix of police officers, community co-ordinators, PCSOs, civilian local crime investigators and Special Constables.</p> <p>Following the successful trial of the community policing model in several West Wiltshire areas including Westbury and Warminster, the model was being rolled out across the Force, starting with the county of Wiltshire on 17 October 2016 and followed by Swindon on 7 November 2016.</p> <p>Rachel Kirby explained that the new model was working well and was helping to speed up the solving of crimes due in part to the quicker and easier sharing of information. As an example she referred to a crime in Bradford on Avon which led to the perpetrator was apprehended within 48 hours.</p> <p>It was mentioned that some villages were disappointed that a police presence was rarely seen in their areas.</p> <p>Rachel Kirby stated that the Police would be engaging with the public as the roll-out of the Model proceeded and would welcome any feedback. She suggested that members of the public spoke with their local officers to find out more information or provide feedback, which could also be sent at feedback@wiltshire.police.uk</p> <p>Further information, including videos and infographics explaining the new model could be found at www.wiltshire.police.uk/information/community-policing-pilot</p> <p>The Chairman thanked Sgt Louis McCoy and Rachel Kirby for their interesting and informative presentation.</p>
8.	<p><u>Community Hub Update</u></p> <p>The Chairman reported that an update would be provided at the next meeting when Cllr John Thomson, Deputy Leader of the Council and Laurie Bell, Associate Director, Communities & Communications, would be able to attend.</p>

9.	<p><u>Westbury Railway Station Sidings Yard Lane</u></p> <p>(1) It was noted that Westbury Railway Station Sidings Yard Lane was blocked at its connection with the footpath leading to both Dilton Marsh (Penleigh) and Oldfield Road. The Chairman introduced and welcomed Paul Millard, Senior Rights of Way Warden and Janice Green & Alison Roberts, Rights of Way Officers who were attending this meeting to provide further information.</p> <p>Ms Green explained that this lane was not recorded as a public right of way on the Definitive Map, the legal record of the public's rights of way, and this could only be changed if it could be shown that this was incorrect. She stated that under Section 53 of the Countryside & Wildlife Act 1981, a Definitive Map Modification Order could be made, provided that there was sufficient evidence to demonstrate that the path had been used by the public on a regular basis for a period of 20 years. The process was lengthy and often led to public inquiries if objections to the proposal to include the path as a public right of way on the Definitive Map. Members of the public wishing to pursue this should complete a witness statement using a form which would be available from Liam Cripps, Community Engagement Manager, the Laverton or Westbury Library.</p> <p>(2) Ms Green also referred to the proposal to provide a new cycleway. She explained that this could only be considered based on usage and could take two to three years to process. It was suggested that articles be published in White Horse News and Our Community Matters drawing attention to this proposal and encouraging members of the public who used this path as a cycleway to contact the Community Engagement Manager for further information about the process and to provide written evidence as to usage.</p>
10.	<p><u>Youth Grants</u></p> <p>The Chairman announced that as the meeting was not quorate, this item would need to be deferred.</p>
11.	<p><u>Follow on from Healthwatch Meeting</u></p> <p>The meeting received a healthwatch report entitled <i>Health and Care in Westbury</i> for information.</p> <p>Members of the public were encouraged to visit the website at www.healthwatchwiltshire.co.uk</p> <p>It was noted that the report suggested that the White Horse Medical Centre had been designed to cater for the medical needs of all Westbury residents both currently and after the expansion of the town and surrounding area. This was questioned but it was pointed out that many patients were seeking appointments with GPs when in fact an appointment with a specialised nurse or other medical</p>

	<p>professional would be more appropriate and thereby free up doctors' diaries. Furthermore, it was noted that 55 hours of appointments at the White Horse Medical Centre were lost in May and 156 days wasted in Wiltshire during July due to non-attendance. The White Horse Medical Centre was looking to amend their appointments process to help overcome this problem.</p> <p>It was reported that nationally 75% of medical students were female and it was quite likely that the majority would eventually wish to work part-time.</p>
12.	<p><u>Health & Wellbeing Group</u></p> <p>Lorraine Walters, Older People's and Carers' Champion gave a brief update on recent activities that had been taking place. In particular, she referred to funding which had been raised by the Westbury Lions' Group to help promote activities for older people.</p> <p>She stated that the next meeting was due to be held on Wednesday 16 November 2016 at the White Horse Health Centre, starting at 9.30am, the aim of the meeting being to plan and progress future activities.</p> <p>Lorraine Walters informed the meeting that one of her principal aims at present was to meet with the people of Westbury and surrounding villages to ascertain the needs of the community area. She noticed that very little publicity seemed to be available on the work of the Health & Wellbeing Group and thought that much could be done to draw the Group's work to the attention of the community by the use of the <i>White Horse News</i> and <i>Buddy News</i>. She referred to the use of local publications in nearby towns such as Melksham which she considered should be replicated in Westbury.</p>
13.	<p><u>Big Pledge, Road to Rio Review 2016</u></p> <p>A report by the Community Engagement Manager was received which reviewed the 2016 Big Pledge, Road to Rio activity challenge, including a breakdown of the county-wide and local participation.</p> <p>It was noted that in Wiltshire 18,000 local people took part between 4 June and 29 July and in total walked, ran, swam or cycled 779,742km over eight weeks. The challenge gave them the motivation to get moving and the chance to see what a difference exercise could make.</p> <p>People signed up to take a virtual journey around the world to the 2016 host city of Rio de Janeiro. Individuals, schools and teams completed a 20 stage journey that included stops at previous host cities.</p> <p>The Big Pledge team collated data for each community area based on Wiltshire Council's community areas using the postcode of participants. The meeting was delighted to note that Westbury came second in the County with 97 participants</p>

	<p>completing a total distance of 78,669km.</p>
14.	<p><u>Delegation to Community Engagement Manager</u></p> <p>The Chairman announced that as the meeting was not quorate, this item would need to be deferred.</p>
15.	<p><u>Community Area Grants</u></p> <p>The Chairman announced that as the meeting was not quorate, this item would need to be deferred.</p>
16.	<p><u>Future Meeting Dates</u></p> <p>It was noted that the next meeting of the Westbury Area Board would be held on Thursday 8 December 2016 at The Laverton, Westbury.</p> <p>The Community Engagement Manager informed the meeting that a conference entitled Our Community Matters would be held at the Leigh Park Community Centre on Tuesday 8 November 2016, starting at 7.00pm, the purpose being to find out what were the three top priorities for a number of issues affecting the people in the Westbury Community Area. This conference would be open to all members of the community.</p>

MINUTES

Meeting: WESTBURY AREA BOARD
Place: Hawkeridge and Heywood Village Hall, 5A Church Road, Heywood,
BA13 4LP
Date: 4 August 2016
Start Time: 7.00 pm
Finish Time: 9.30 pm

Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail) roger.bishton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr David Jenkins, Cllr Gordon King, Cllr Jerry Wickham (Chairman) and
Cllr Russell Hawker (Vice Chairman)

Wiltshire Council Officers

Liam Cripps – Community Engagement Manager
Lorraine Walters – Older People's & Carers' Champion
Jan Bowra – Locality Youth Facilitator
Roger Bishton – Senior Democratic Services Officer

Town and Parish Councillors

Westbury Town Council – Cllr Stephen Andrews, Cllr Sue Ezra, Cllr Christine Mitchell,
Cllr Francis Morland, Cllr David Tout
Bratton Parish Council
Coulston Parish Council
Dilton Marsh Parish Council – Cllr Sonja Harris, Cllr Francis Morland
Edington Parish Council – Cllr Mike Swabey
Heywood Parish Council – Cllr Francis Morland

Partners

Wiltshire Police – Inspector James Brain, PC Charly Chilton

Wiltshire Fire and Rescue Service – Station Manager Andy Green
Wiltshire NHS
BA13+ Community Area Partnership – Carole King, Phil McMullan.

Total in attendance: 28

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Cllr Ian Cunningham – Westbury Town Council Deborah Urch - Westbury Town Clerk</p>
3.	<p><u>Minutes</u></p> <p>Resolved:</p> <p>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman, subject to the following amendment:</p> <p>Minute No. 10 – Community Use of Defibrillators</p> <p>Second half of second paragraph to read:</p> <p>“Defibrillators were also available from the Ambulance Trust at a cost of £1,800 plus VAT which could be paid <i>up front</i> to cover a period of four years, but these remained the property of the Trust. It was <i>recommended</i> that all portable defibrillators be registered with the Ambulance Trust and ideally should be checked at least once a week but ideally on a daily basis.”</p>
4.	<p><u>Declarations of Interest</u></p> <p>Cllrs Russell Hawker, David Jenkins and Gordon King each declared a non-pecuniary interest regarding the Community Grant applications for £4,195.00 towards the purchase of Christmas lights in Westbury town centre and also for £1,000.00 towards the repair of public toilets in Westbury, in Minute No. 13 below, as they were all members of Westbury Town Council.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:-</p> <ul style="list-style-type: none"> • Wiltshire Online Programme – Extension of the Basic Broadband Commitment Scheme. The Chairman drew attention to the website www.wiltshireonline.org where further information could be obtained about the scheme.

	<ul style="list-style-type: none"> • Road to Rio – The Chairman was very pleased to announce that the Westbury Community Area had finished second in the County after Melksham in the number of miles recorded by participants. This was really excellent news and further detailed information would be published shortly. • Campus Update – The Chairman reported that a progress update would be provided at the next meeting.
6.	<p><u>Older People's & Carers' Champion</u></p> <p>The Chairman introduced and welcomed Lorraine Walters, the newly appointed Older People's and Carers' Champion. She explained that initially she would be meeting as many interested people as possible in order to find out ascertain the needs of the community.</p>
7.	<p><u>Community Use of Defibrillators</u></p> <p>The Chairman drew attention to the lack of defibrillators available for public use in Westbury and a discussion took place concerning their provision particularly in the centre of the town.</p> <p>During the discussion that took place it became apparent that most people did not know where defibrillators were positioned but David Wilmot, Community Responder Officer for Wiltshire, South Western Ambulance Service advised that this information could easily be obtained in an emergency by phoning 999. It was suggested that this information be obtained and then publicised in <i>White Horse News</i>. However, there were some defibrillators which were privately owned and permission would need to be obtained from the owners before their siting could be made generally known.</p> <p>After further discussion, during which it was reported that a defibrillator was available in the Leigh Park Community Centre during the times when the Centre was open,</p> <p>Resolved:</p> <p>To arrange a meeting with Westbury Town Council and the Community Area Partnership to explore ways of providing defibrillators in Westbury town centre and to bring a proposal to the next meeting of this Area Board.</p>
8.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received the following updates from key partners:-</p> <p>(a) Wiltshire Police Inspector James Brain presented his report and</p>

introduced Police Constable Charly Chilton, Community Crime Coordinator. He explained that this new post had so far been funded for 10 months and with the aim of working with key partners and the community in resolving problems.

He drew attention to Community Messaging and explained that its purpose was to provide daily updates on crime in localised areas. This facility would enable all members of the community to receive daily updates on crime. New crime prevention advice would be imparted this way as well as information about very recent crime incidents. Inspector Brain was pleased to report that some very positive feedback had been received about community messaging.

Inspector Brain provided an update on the Community Policing Pilot Scheme and following its success in the pilot areas, the Chief Constable would be introducing this model throughout the Wiltshire Force. Members enquired about the degree of its success and Inspector Brain reported that a full evaluation was being carried out by a Systems Thinking Project Team.

Resolved:

To request Chris McMullin, Head of Business Improvement, to provide a presentation to the Westbury Area Board on the evaluation of the Community Policing Model.

- (b) **Dorset and Wiltshire Fire & Rescue Service** Andy Green, Station Manager presented his report from which it was noted that during the period 1 June to 14 July 2016, the crew was mobilised 23 times. There were four fires, including the large incident in Brook Lane, which resulted in the attendance of six fire engines and numerous support appliances. The remaining calls were either false alarms or minor in nature.

In answer to a question, Andy Green reported that the merger of the Dorset and Wiltshire Fire & Rescue Services was progressing well. Procedures were in the process of being rationalised and various risk assessments were being carried out, including the size of fire tenders.

It was noted that there was a shortage of fire fighters in Westbury and arrangements were being made for an Open Day to take place at which interested members of the public would be given the opportunity to be shown around the Fire Station and have their questions answered.

- (c) **BA13+ Community Area Partnership** Carole King presented an update report from which it was noted that the Partnership sought to:
- Help the local community articulate their aspirations, needs and priorities.

	<ul style="list-style-type: none"> • Work together with residents, councils, businesses, voluntary and other organisations in a common effort to achieve these aims. • Work with partners on projects to make real and sustainable changes to life in and around Westbury. • Contribute to the effective protection of Westbury's natural and heritage environment. • Reflect local concerns and ideas by tackling them in the Community Plan. <p>Concern was expressed at the difficulties being experienced at times in securing appointments at the White Horse Medical Centre. The Chairman reported that there would be a public meeting of Healthwatch Wiltshire on 8 September 2016 in the Laverton, Westbury starting at 6.00pm, when a report would be presented providing a feedback from local people as a result of engagement in the town this summer, together with research and evidence of health and social care issues in Westbury.</p> <p>(d) Wiltshire Clinical Commissioning Group An update report was received and noted.</p> <p>(e) Healthwatch Wiltshire An update report was received and noted.</p> <p>(f) Westbury Town Council An update report was received and noted.</p>
9.	<p><u>Wiltshire Community Land Trust - Helping Wiltshire's Rural Communities to Face their Future</u></p> <p>The Chairman introduced and welcomed Trevor Cherrett, Chair of Wiltshire Community Land Trust (WCLT) who was attending to explain how the Trust could help and support local communities who were developing Neighbourhood Plans.</p> <p>Trevor Cherrett showed a short film which set out the role of the WCLT. He explained that the WCLT had recently won a Big Lottery "Awards for All" grant to provide help and support for local communities embarking on Neighbourhood Plans, focusing on local housing problems and needs and on the mechanisms available to secure delivery. This grant would enable WCLT to offer advice and guidance through one-to-one planning surgeries and workshops.</p> <p>Following a very successful Wiltshire Neighbourhood Planning Roadshow organised by Community First on 16 March 2016 in Devizes, several parishes had requested advice sessions and the funding would certainly help to extend this advisory work.</p> <p>Most CLTs, of which there were 175 in the United Kingdom, collaborated with housing associations and it was quite possible that they would also work with</p>

	<p>developers in the future. It was noted that so far the WCLT was working in partnership with Wiltshire Council and also Community First. It was pointed out that there were quite significant problems in providing suitable housing for the elderly and although this was generally appreciated, it was a matter that town and parish councils would need to take into account in prioritising their housing needs.</p> <p>Trevor Cherrett informed the meeting that anyone wishing to receive help and advice on local planning, especially about meeting affordable housing needs, should contact WCLT members as listed below:</p> <p>Chair, Trevor Cherrett: tbcherrett@btinternet.com</p> <p>Vice-Chair, Philippa Read: pipanddes@outlook.com</p> <p>WCLT Project Support Officer, Anna Maloney: anna@wiltshireclt.org.uk</p> <p>The Chairman thanked Trevor Cherrett for his interesting and thought provoking presentation.</p>
10.	<p><u>Community Engagement Manager 2015/16 Review</u></p> <p>Liam Cripps, Community Engagement Manager, provided an update on the successes and priorities over the past 12 months.</p> <p>With the aid of slides, he set out the successes as follows:-</p> <p>Children and Young People</p> <ul style="list-style-type: none"> • Child Poverty Summit • Youth club to open at Leigh Park Community Centre in September '16 • Bratton Youth club received funding for sessions at Jubilee Hall • Westbury Leigh Primary School introduce "The Westbury Leigh Mile" • 430 pupils from Westbury Leigh Primary and 911 pupils from Matravers take part in #BigPledge Road to Rio • Westbury Junior school create a Spiritual Garden as a school and community project • All schools enter Tarmac chimney competition • Westbury Leigh School enter world record reading attempt • RAPID community group actively fund raising for Dilton Marsh play area • Local Youth Facilitator takes up new role <p>Community Safety</p> <ul style="list-style-type: none"> • Emergency planning workshop • Through the BA13 Partnership Westbury continues with Safe Places Scheme • ICE cards and Safer Travel cards available from outlets in town • Community Speedwatch • Police community messaging

	<p>Environment</p> <ul style="list-style-type: none"> • Wiltshire Wildlife recycling programme • Clean for the Queen • Westbury Shed allotments • The Monday Gang • Increased promotion of walking to school <p>Health and Wellbeing</p> <ul style="list-style-type: none"> • Health and Wellbeing Group formed • Older People and Carers Champion appointed • #BigPledge Road to Rio • Health Walks • “The Westbury Leigh mile” • Health Trainers • Age UK Advice Bus • Dementia Friends • Westbury Shed <p>The Chairman was very pleased to report that the Edington Priory bell ringing team had finished second in a recent change ringing competition.</p> <p>The Community Engagement Manager reported that a public meeting to discuss priorities for Public Health would be held on Thursday 3 November 2016 at Leigh Park Community Centre, starting at 7.00pm.</p>
11.	<p><u>Youth Update</u></p> <p>Jan Bowra, Locality Youth Facilitator, presented an update on current activities during which she drew attention to the need to recruit more people to participate in the Local Youth Network.</p> <p>It was noted that priorities were as follows:-</p> <ul style="list-style-type: none"> • Supporting, developing and strengthening the LYN Management Groups, making sure young people are properly represented. • Mapping community provision – this is the positive activity ‘offer’ in each area in the form of a directory of services and activities for YP and at the same time it forms the wider LYN • Communications – ensuring that activities are well promoted • Safeguarding – ensuring funding applications meet our requirements and that we respond quickly if any issues are referred • Grants – ensuring applications are dealt with as quickly and as simply as possible and that reports to the LYN MGs and Boards are complete and clear to avoid deferral <p>The Area Board was informed that the revenue budget allocation for 2016/17 was £16,410 and in addition there was a further roll forward of £3,670.</p>

	<p>Jan Bowra also presented for information a report on the process for youth grants application funding and it was noted that there were no applications for consideration at this meeting.</p>
12.	<p><u>Community Area Transport Group</u></p> <p>The Area Board received notes of the Westbury Community Area Transport Group (CATG) meeting held on 22 July 2016.</p> <p>Resolved:</p> <ul style="list-style-type: none"> • To allocate £2,250 to provide a pedestrian crossing at Bratton Road, Westbury. • To allocate £1,000 to advertise waiting restrictions (no waiting at any time) at the junction of Eden Vale Road and Matravers Close, Westbury and also an additional 3m near the roundabout at Spur Road, Westbury. <p>To allocate £3,000 to provide dropped kerbs on Chantry Lane, Westbury.</p> <ul style="list-style-type: none"> <input type="checkbox"/> To allocate £1,500 to renew road edge markings by the duck pond and to install ‘Road Narrows’ warning signs. <input type="checkbox"/> To note that £10,320 had been allocated to the Westbury CATG from 1 April 2016. <p>10. Westbury Community Area Grants</p>
13.	<p><u>Community Area Grants</u></p> <p>Consideration was given to a report by the Community Engagement Manager in which councillors were asked to consider funding from the 2016/17 Area Grants Budget, all of which met the grants criteria. After receiving brief statements from the applicants giving reasons for the requests,</p> <p>Resolved:</p> <p>(1) Application 1884 – West Wilts Esprit Gymnastics Club</p> <p>To approve a grant of £1,000 towards the upgrading of changing rooms by installing shower cubicles.</p>

	<p>(2) Application 1971 – Westbury Town Council</p> <p>To approve a grant of £4,195.00 towards the provision of Christmas lights in Westbury town centre.</p> <p>(3) Application 2033 – Westbury Town Council</p> <p>To approve a grant of £1,000 towards the repairs to public toilets in Westbury.</p> <p>(4) Application 2024 – Edington Parish Council</p> <p>To approve a grant of £3,495.50 towards the provision of additional play equipment for the village playing field.</p>
15.	<p><u>Future Meeting Dates</u></p> <p>It was noted that the next meeting of the Westbury Area Board would be held on Thursday 6 October 2016 at The Laverton, Westbury.</p>

MINUTES

Meeting: WESTBURY AREA BOARD
Place: The Kennet Room - County Hall, Trowbridge BA14 8JN
Date: 9 November 2016
Start Time: 1.00 pm
Finish Time: 1.35 pm

Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail) roger.bishton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr David Jenkins, Cllr Gordon King, Cllr Russell Hawker (Vice Chairman) and Cllr Jerry Wickham (Chairman)

Wiltshire Council Officers

Liam Cripps – Community Engagement Manager
Jan Bowra – Locality Youth Facilitator
Roger Bishton – Senior Democratic Services Officer

Town and Parish Councillors

Westbury Town Council – Cllr Francis Morland
Bratton Parish Council
Coulston Parish Council
Dilton Marsh Parish Council – Cllr Francis Morland
Edington Parish Council
Heywood Parish Council – Cllr Francis Morland

Partners

Wiltshire Police
Wiltshire Fire and Rescue Service
Wiltshire NHS
BA13+ Community Area Partnership – Carole King

Total in attendance: 9

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence.</p>
2.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest made at the meeting.</p>
3.	<p><u>Youth Grants</u></p> <p>Consideration was given to a report by Jan Bowra, Locality Youth Facilitator, in which councillors were asked to consider funding for the following two youth grants:</p> <ul style="list-style-type: none"> • Youth Adventure Trust – grant requested for the sum of £3,024 for Outdoor Activities • Fairfield Farm College – grant requested for the sum of £4,568 for floodlights <p>Resolved:</p> <p>(1) To approve a grant of £3,024 to the Youth Adventure Trust towards the cost of providing outdoor activities.</p> <p>(2) To defer consideration of the application from Fairfield Farm College for the provision floodlights until the next meeting when hopefully the applicants would be present to provide further information.</p>
4.	<p><u>Community Area Grants</u></p> <p>Consideration was given to a report by the Community Engagement Manager in which councillors were asked to consider funding from the 2016/17 Area Grants Budget for three applications, all of which met the grants criteria.</p> <p>Resolved:</p> <p>(1) Application 2101 – Westbury Shed</p> <p>To approve a grant of £984.00 towards the cost of the Winter Garden Allotment Project.</p> <p>(2) Application 2071 – Larkrise Riding for Disabled Group</p> <p>To defer consideration of the application until the next meeting in</p>

	<p>order for the applicant to attend and provide further information.</p> <p>(3) Application 2044 – Lions Club of Westbury</p> <p>To approve a grant of £671.95 towards the cost of the purchase of a gazebo for Lions Fundraising Welfare Projects, with the proviso that the gazebo will be made available to other organisations in the Westbury area community and that this availability be publicised.</p>
5.	<p><u>Delegation to Community Engagement Manager</u></p> <p>On considering a report by Libby Beale, Senior Democratic Services Officer,</p> <p>Resolved:</p> <p>In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.</p> <p>Decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband will also be kept informed of any such decisions.</p> <p>REASON FOR PROPOSAL</p> <p>IN ORDER TO EXPEDITE THE WORK OF THE AREA BOARD AND TO DEAL WITH URGENT MATTERS THAT MAY ARISE BETWEEN MEETINGS.</p>

Chairman's Announcements

Subject:	The Rural Crime Partnership for Wiltshire and Swindon
Officer Contact Details:	PC 1945 MARC JACKSON or Secretary Joe Power joe.power@wiltshire.pnn.police.uk

The Rural Crime Partnership for Wiltshire and Swindon (hereafter 'the Rural Crime Partnership') has been established by Wiltshire Police in consultation with the Police and Crime Commissioner (PCC) for Wiltshire and Swindon. The partnership aims to provide governance for, and oversee the delivery of the rural crime strategy. It provides coherence, direction and guidance to the delivery and apportionment of rural policing resources across the county in the context of the Community Policing Model.

The Rural Crime Partnership is chaired by the Head of Crime Prevention, Supt Phil Staynings of Wiltshire Police.

For the purposes of the Rural Crime Partnership, rural crime is defined as "crime that specifically targets and exploits agriculture, wildlife, the environment and heritage".

The government's own statistics identify 97% of Wiltshire's land area as being 'rural' in nature. Rural crime cost Wiltshire businesses and communities £800,000 in the last financial year. National Farmers Union data suggests that rural crime cost the South West region £6.1m in 2015, and year-on-year reporting indicates that this figure increases by 3% annually. Intelligence suggests that a majority of this crime – particularly rural burglaries, theft of agricultural machinery, livestock and metal theft – is Organised Crime.

The aim of the Rural Crime Partnership is to reduce the number of victims of rural crime; improve the confidence of rural communities in reporting crimes knowing that action will be taken; and to reduce offending and re-offending.

The partnership is made up of members from a number of organisations including the National Gamekeepers' Organisation, the National Farmers' Union, and the Country and Land Business Association.

Wiltshire Police encourage all of the rural communities to sign up for their free messaging system, Wiltshire and Swindon Community Messaging. . Community Messaging is a system where local officers and their press office send out local police and crime updates by email, text and voicemail. You can sign up for free by visiting www.wiltsmessaging.co.uk . Several recent policing operations have resulted in real successes across rural communities, and we intend to maintain these operations going forward.

You can help. Be aware of rural crime and what constitutes it. Report it – on 101 the non- emergency number, or 999 if there is a crime currently in progress. Subscribe to the Community Messaging system. Volunteer to work with Wiltshire Police in the rural crime area, or perhaps join the Rural Crime Team as a Special Constable.

Members of the Area Boards are cordially invited to the next meeting of the Rural Crime Partnership, and further details can be sourced through the Secretary – joe.power@wiltshire.pnn.police.uk or josephlukepower@gmail.com

Chairman's Announcements

Finally, the Rural Crime Partnership serves the County as a whole, and specific policing issues should continue to be addressed through your Community Coordinators in the first instance.



WESTBURY AREA BOARD REPORT

As we move towards the festive period, Wiltshire Police is preparing to launch our annual Christmas campaign on Monday 12 December.

At this time of year, many people across the county will be out celebrating the festivities with friends and colleagues at Christmas parties and as usual we'll be pointing out the dangers not only of drink driving, but drug driving too.

Despite the dangers being well known, some drivers continue to put other people's lives at risk by drinking or taking drugs before getting behind the wheel. Take a few minutes to plan your safe journey home, share a lift with someone who is driving, book a taxi, or if it is safe, arrange to walk home with some friends.

Officers will be out and about throughout the period to offer reassurance and advice, and to help keep everyone safe.

There are of course other dangers at this time of year. Criminals are more than ready to take advantage of some of the more vulnerable people in our society. A lot of people will be out Christmas shopping and this inevitably means more people carrying cash.

We would always advise to :

- Only take out as much money as you need, keep it in a purse or wallet and safely tucked away.
- Never leave your bags unattended, particularly on shopping trolleys and be aware of people around you at all times.
- Carry your bag close to you with the clasp facing inwards.
- Keep it zipped up, and make sure your wallet or purse can't be seen.
- Avoid carrying valuables or large amounts of cash and spread your possessions about. For example, consider keeping your mobile phone separate from your keys and your store or credit cards separate from your purse.
- Finally, never carry PIN numbers with any cards.

With an increase in shopping, vehicles can also be a target for thieves as shoppers fill their cars with presents as they visit different shops and shopping centres in Wiltshire. We would always advise to :

- Try to keep shopping out of view, and if you can, take it home as soon as possible.
- In a town centre the safest place to park is in a car park with a Secure Car Park or Park Mark award. Try to park in a well-lit area, even if parking during daylight, it may be dark when you return to your vehicle.
- Lock the doors, windows, boot and sunroof every time you leave your car - however briefly.
- Do not leave anything of value in the vehicle whilst it is unattended. This includes satellite navigation systems, mobile phones, laptops, handbags and jackets. If it is unavoidable, turn all electrical items off and place in the boot.
- Leave the glove compartment open to show there is nothing of value stored within.

More and more people choose to shop from the comfort of their own homes every year and there are plenty of things you can do to stay safe online too:

- Only use well known websites and ones that you trust. Auction sites can be a great way to grab a bargain but remember, if it looks too good to be true, it may well be.
- You don't need to give anyone else your passwords, PINs or any other personal information to shop online. This is your information and yours alone.
- Keep an eye out for scam emails, texts, calls or even people trying to sell things at your door. If in doubt send them away, and call the company they are claiming to be from to double check.
- Avoid viruses, no not coughs and colds – don't open emails from anyone you don't recognise, it could be a scam. You don't always have to enter your information to be at risk.

If you follow our advice to stay safe at parties, shopping and while buying online, we're sure you'll have a Merry Christmas and a Happy New Year.

Follow us on Facebook and Twitter for more information about our Christmas campaign, and for more tips to stay safe this Christmas.

COMMUNITY MESSAGING

We are constantly reviewing our visibility and how we can develop this and work with our communities.

We cannot physically be everywhere all of the time and we want to ensure consistent information with our communities and to be able to provide the information that matters to you when you need it.

There has been some good feedback from our new way of working using Community Messaging so please sign up and use it.

<https://www.wiltsmessaging.co.uk/>

feedback@wiltshire.police.uk

CONTROL STRATEGY

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.

- Domestic abuse / Cyber Crime / High risk offenders / High risk victims



LOCAL CRIMES

Westbury town has seen an increase in Burglaries over the past month. There is no significant pattern to them however as the attacks are split between dwellings, non-dwellings (sheds and garages), commercial premises and unoccupied buildings. It is fair to say then that we are not suffering from a linked series. The local team continues to patrol vulnerable areas as a deterrent and to offer reassurance. It is worth reminding everyone to be extra vigilant at this time of year, to report suspicious activity and to ensure that all your property is adequately secured.

For the past two months the town has also seen an increase violent crime, both with and without injury, with the numbers in October being particularly high. November saw a fall in reported incidents but overall the numbers are higher that we would expect to see. Most of these occurrences are in private spaces and there is no current issue that should cause community concern. All private space incidents are risk assessed with high risk incidents being given positive priority actions.

There are no current active town police priorities.

feedback@wiltshire.police.uk

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

James Brain

Community Policing Team Inspector

Trowbridge & Warminster

feedback@wiltshire.police.uk



Westbury Area Board- Report, 8th December 2016

Community Engagement

Staff have now started carrying out Safe & Well visits in Westbury and the surrounding areas.

The station and its' staff are supporting educational events at local primary schools, run by DWFRS Education Advisors.

The importance of fire safety is a message that can't be delivered too soon, which is why we have a team of education advisors who work with young people across Wiltshire, Bournemouth, Dorset, Poole, Swindon.

At primary school level, Key Stage1 & 2, education advisors visit classes with structured lesson plans that focus on issues such as the work of the Fire & Rescue Service, the dangers of playing with matches, the importance of smoke alarms, having a fire plan, and dialling 999 in an emergency. Older children are also taught why you should never make hoax calls.

For Key Stage 3 & 4, we deliver Road Safety and Consequences of Deliberate Fire Setting.

We can also arrange visits to our fire stations or one of our safety centres. For more information or to make a booking for your school or pre-school, please visit our webpage; <https://www.dwfire.org.uk/school-visits/> or email enquiries@dwfire.org.uk

If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Response

Total Fire Calls for Westbury Fire station; 22/09/16 – 24/11/16.

Category	Call sign	Total Incidents
False Alarm	44P1	16
Fire	44P1	9
Other	44P1	8
Special Service	44P1	4
Total		37

Appliance Availability, September/October 2016

Daytime 63%/Night time 83%.

On-Call Recruitment



Following a well attended recruitment evening during the summer we have three potential new trainees progressing through the joining process. If successful there should be an improvement in appliance availability.

If anyone is interested in becoming an On Call Firefighter, visit the webpage; <https://www.dwfire.org.uk/working-for-us/> or pop in the station for a chat on Monday evenings between 7pm and 9pm.

Recent Notable Incidents attended by the Westbury crew

Large Workshop fire in Steeple Ashton, Westbury crew were one of six that attended the incident.

Serious road traffic collision, A36, Upton Lovell, involving two large goods vehicles, one person cut free by FRS.

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website; <http://www.dwfire.org.uk/community-safety-plan/>

Andy Green

District Commander, Trowbridge, Bradford on Avon & Westbury.

Email: andy.green@dwfire.org.uk

Tel: 01722 691247 | Mobile: 07734 483886

BA13+ REPORT TO WESTBURY AREA BOARD

The latest BA13+ Community Area Partnership meeting had an environmental theme. We met on 17th November, a suitably rainy night, to hear about flooding and fracking in Wiltshire.

The meeting was held at the Leighton Recreation Centre, and was chaired by Carole King.

A good-sized audience heard first from Guy Parker from the Environment Agency who led a talk entitled chalk and cheese; briefly touching on the Somerset levels (where the cheese comes from) and concentrating on the chalk areas, i.e. here in Wiltshire

Areas of chalk are susceptible to groundwater flooding. The chalk formations run down and across from Buckinghamshire and down to Dorset across Wiltshire, and down into France. The chalk can be 300 metres deep, and full of water. An explanation was given of what causes groundwater flooding, and how it is different to runoff water.

The Environment Agency provide an excellent warning service. They monitor groundwater levels via boreholes.

Guy concluded by speaking about the Somerset Levels (the cheese to the chalk). A good argument could be made for not digging ditches and dredging them, and instead planting more trees as water levels wouldn't rise so high.

Cllr. Gordon King noted that the poor water quality in the Westbury area wasn't related to the drinking water but the farmers allowing nitrates to run-off into the aquifers, which Guy agreed with.

Trevor Carbin then spoke briefly on fracking, or hydraulic fracturing. His intention was to put forward a fairly balanced viewpoint. He himself has a background as a geologist, but is now a politician. The British geological survey estimated there could be 1,300 trillion cubic feet of shale gas under Britain. They also believed that communities hosting shale gas extraction should share in the financial benefits – so if Westbury had become the new Aberdeen, we would have had a great deal of money flowing into the town!

Trevor ran through the various phases of shale gas exploration. In West Wiltshire in 2015 South Western Energy were awarded licences for exploration in a 20 sq km area around Westbury, primarily looking for coal-bed methane. There is however very little coal in this area so it was a bit of a mystery as to why they were awarded licences. There was then a consultation on the impact on the wildlife in the area in late 2015. In September 2016 it was announced that South Western Energy were not taking up their licences, quoting rising energy prices. They still didn't explain why they ever thought there was coal bed methane under west Wiltshire. Trevor is of the opinion that there is a 99% percent probability that there won't now be any fracking in this area.

Regarding the opposition to fracking. People object to earthquakes, water contamination, health risks, increased traffic, development in the countryside. It's impossible to say whether it would be an environmental disaster here in Wiltshire or whether it would be like Whytch Farm in Dorset, the largest operation in Europe, which for the past 40 years has quietly got on with its business without anyone really noticing. There are 15 wells there. At one time they were producing 100,000 barrels of oil a day.

The UK government now has to show its commitment to climate change. Pursuing fracking and burning fossil fuels only takes us in the wrong direction.

Trevor was thanked for a very thought provoking presentation.

The venue and theme of the next Partnership meeting, which is scheduled to take place on 16th February 2016, is to be agreed at the next Steering Group meeting, which takes place on Wednesday 14th December at Crosspoint.

Phil McMullen, BA13+ Community Area Partnership administrator

November 2016

MIUs to align opening hours

Wiltshire's Health Select Committee have acknowledged support for a proposal by Wiltshire Health and Care, in partnership with Wiltshire Clinical Commissioning Group to align the opening hours of Trowbridge and Chippenham Minor Injuries Units from 7am-11pm, seven days a week.

Minor Injuries Units (MIU) offer a facility for treating injuries that are not serious, providing a real alternative and a more suitable setting for the care and treatment of less serious injuries to local Accident and Emergency departments.

Patient attendance overnight at Wiltshire's two minor injuries units is extremely low and it has been difficult to ensure the MIUs can be staffed properly, due a shortage of staff with the right training who are able to treat minor injuries and deliver safe patient care. Additionally, many of those people who attend during the night time present with minor illness, meaning that they are referred to the 24 hours Out of Hours GP service.

Over a 91 day period from January – March 2016 there were average overnight attendances of 2.3 at Trowbridge MIU and 0.6 at Chippenham MIU. The impact of this has been greatest at Trowbridge MIU, where there have also recently been 28 overnight closures due to lack of appropriate staffing.

Douglas Blair, Managing Director of Wiltshire Health and Care said: "To make the sure we can staff the unit in the day time when most minor injuries occur, it's essential that we review the operational effectiveness of MIUs in Trowbridge and Chippenham at night time. Continuity of the existing arrangements at Trowbridge and Chippenham MIUs is not sustainable if we're to provide an effective service that meets the current and future needs of local communities. That means being able to properly staff our units during the day time when people most require the services they provide".

Tracey Cox, Interim Accountable Officer at Wiltshire CCG said: "The revised opening times for Trowbridge and Chippenham MIUs will ensure there are no more unplanned closures at night time, will make better use of nurse resource during the day when attendances to the MIUs are at their highest, and means clearer communication for the public as to when the MIUs are open".

Wiltshire Health and Care is committed to reinvesting any savings generated back into community services.

15,500 missed GP Practice appointments across Wiltshire in three months

An equivalent of 516 days of general practitioner time was lost during July –September 2016 because more than 15,500 GP, nurse and healthcare assistant appointments were missed across Wiltshire's 55 GP Practices.

Known as 'Did Not Attend' appointments they have a huge impact on the health economy, prevent other patients from being seen and waste the time of ever-stretched doctors and nurses.

Wiltshire Clinical Commissioning Group is urging patients to take a few minutes to cancel their appointments if they are no longer required, or if they are unable to attend. Practices will then be able to offer those slots to other patients who require them and help to reduce appointment waiting times.

Dr Peter Jenkins, Chair of Wiltshire CCG said: “Every missed appointment it is a missed opportunity for practices to see another patient. Between July and September that means practices could have seen another 15,500 patients, which is staggering. Simply by cancelling unwanted appointments, even if it is a few minutes before, it means that other patients have an opportunity to be seen more quickly and perhaps see their own GP. We were aware that most practices experience several DNAs each day, but the volumes we are seeing are quite frankly, shocking.”

On average a GP will conduct 30 appointments per day and based on the total number of missed appointments for July – September 2016, the equivalent of 516 days of general practitioner time has been lost.

Dr Richard Sandford-Hill, a GP at Market Lavington Surgery explains on behalf of Wiltshire Practices: “As doctors, we understand that people lead busy lives, that plans often change and quite often many people feel better by the time of their pre-booked appointment, so needing to change or cancel it is not a problem – please just remember to let your surgery know.

“At a time when NHS resources are stretched to the hilt, it’s really important that people understand the impact they have if they simply do not turn up. Everyone has responsibility to look after the NHS – it’s tax payers money after all – and we urge Wiltshire people to cancel when they don’t need the appointment so that those most in need are able to be seen more quickly”.

Stay well this Winter campaign

As the days get colder and bugs and illnesses become more common, it’s important to take care of your health. Wiltshire Clinical Commissioning Group are part of the **Stay Well This Winter** national campaign to raise awareness of what you can do to stay healthy this winter and what services are available if you need additional help.

The national **Stay Well This Winter** campaign started on 2 October 2016 and will run until the end of March 2017 and will also be providing advice to those with long-term health conditions, over 65s, pregnant women and parents of under-sevens.

Get the jab, get Flu Safe

NHS Wiltshire CCG is encouraging people to have their flu jab. Flu is a highly contagious infection that anyone can catch, but it can be very serious for some. For most people flu is a relatively mild illness from which they recover within a week or two – yet every year people, especially those at risk, become seriously ill because they don’t get their free flu jab.

Flu is not the same as a cold and it affects people of all ages. If you or someone you care for is in any of the at-risk groups listed below you can get a free flu jab from your GP.

- everyone aged 65 years and over
- all pregnant women irrespective of their stage of pregnancy
- Adults and children over six months with long term heart, lung, kidney, liver or neurological conditions
- people with diabetes
- anyone who has a reduced immunity because of an illness or medical condition
- people with asthma
- anyone in long-stay residential care
- carers of disabled or elderly people and healthcare workers that are in direct contact with patients

Get the best protection for yourself and your family by being flu free this winter and book your appointment today.

Staying Healthy this winter

NHS Wiltshire CCG is urging people to keep warm and well this winter, especially as the nights are starting to draw in and the temperature is dropping.

The cold can have serious consequences as it can increase the risk of strokes and heart attacks as well as causing people to catch colds and flu. Wrapping up warm, keeping the heating turned up, making sure you have enough winter food supplies and keeping a well-stocked medical cabinet in case you do catch a cold or flu are all sensible steps to take.

What to keep in your medicine cabinet

Painkillers



Aspirin, paracetamol and ibuprofen are highly effective at relieving most minor aches and pains.

Antihistamines



Useful for dealing with allergies, insect bites and hay fever.

Oral rehydration salts



Oral rehydration salts can help restore your body's natural balance of minerals and fluid lost through diarrhoea, fever, and vomiting - if you can't continue your normal diet.

Indigestion treatment



If you have stomach ache, heartburn or trapped wind, a simple antacid will reduce stomach acidity and bring relief.

Anti-diarrhoea tablets



It's a good idea to keep anti-diarrhoea medicine at home as diarrhoea can happen without warning. Causes include food poisoning and a stomach virus.

Suncream



Keep a suncream of at least factor 15, with UVA protection. Exposure to the sun can cause sunburn and increase your risk of skin cancer.

In Wiltshire, there are numerous ways to get healthcare advice and treatment. Consider all the options available to help you make the right decision about where to go if you need treatment.



NHS 111: free non-emergency number | trained call handlers will listen to your symptoms and direct you to the best medical care for you | 24 hours a day, 365 days a year

NHS Choices: UK's biggest health website | 24 hours a day, 365 days a year | www.nhs.uk | for information specifically for Wiltshire, visit: www.yourcareyoursupportwiltshire.org.uk

GP out of hours: 6.30pm - 8am on weekdays and all day at weekends/bank holidays | call your GP to access the service | call 111 if you urgently need medical help, but it's not life-threatening

Minor Injuries Unit (MIU): treat minor injuries that are not life-threatening e.g. cuts, bites and simple fractures | Trowbridge x-ray: 9am - 1.30pm and 2pm - 5pm | Chippenham x-ray: 9am - 12.30pm and 1pm - 5pm

Pharmacist: experts in medicines | advice on common ailments | potential alternative to a GP visit | opening hours vary, for your local hours visit: bit.ly/YourPharmacy

GP: see a GP if you have a condition that can't be treated with over the counter medication or advice from a pharmacist | for your local GP details visit: bit.ly/My_GP

A&E: for genuine life-threatening emergencies only | 24 hours a day, 365 days a year



Area Board Update - November 2016

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

Hospital discharge in Wiltshire

We have listened to people about their experiences when they were discharged from hospital or when their care was transferred between different care settings. For most people, the system is working well and they are happy with their discharge. However, people also told us about delays, poor communication, a lack of involvement of patients and their unpaid carers, and accessing social care at home after a stay in hospital. We have shared the feedback we have gathered with the health and care partnership for Wiltshire's Better Care Plan. The partnership brings together organisations to improve 'the system'. Our report will shortly be published and available download from our website www.healthwatchwiltshire.co.uk/reports-publications/. Our next aim is to produce information about discharge or transfers of care for local people so they know what they should expect.

Feedback on Your Care Your Support Wiltshire (YCYSW)

We saw a statistic from The Social Care Institute for Excellence recently stating that over 80% of adults are online, but fewer than 2% reported a 'digitally enabled transaction' with the NHS in 2015. This month we have been out and about meeting people to improve that statistic for Social Care in Wiltshire. We have presented training and provided workshops about YCYSW to:

- a local Alzheimer's café
- a health & wellbeing group
- carers' and older people's champions
- Parent Carers
- Safer Salisbury groups and over 55's.

 **Your care
Your support Wiltshire**
Your local information and support site for Health and Social Care
www.yourcareyoursupportwiltshire.org.uk

We have signposted to articles about the mental capacity act, support to live independently, Easy Read versions of our most used pages, the telecare guide, and the screencast we made about how to use the site. We listened to Carers who said it was hard to sign up online for a Carers Emergency Card (CEC). We talked to local charity Carers Support Wiltshire who said it is quicker to process an electronic form. We signed up ourselves for a CEC to make sure the system was working, and discovered the page made some assumptions about what you do to successfully complete a CEC form. We have made the instructions about how to sign in to YCYSW, and how to access the carers emergency card form clearer and easier to follow. We haven't left out that you can still use paper and pen though.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

To apply for a carers emergency card online, create a profile on YCYSW, sign in, and find the steps to follow at www.yourcareyoursupportwiltshire.org.uk/health-and-social-care/carers-emergency-card.aspx.

In the words of Mrs Doyle from the TV show *Father Ted* "Go on Go on Go on: go online."



Photo source: <http://www.morganjones.co.uk/2015/02/hmrc-drop-100-penalty/>



Area Board Update - December 2016

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What are your views, and experiences, of care at the end of life?

Over four thousand people die each year in Wiltshire and most are older people who had been living with a chronic condition. More people in Wiltshire are dying at home or in a hospice. With only 'one chance to get it right' it is vital that the right services exist and meet people's needs including unpaid carers. Healthwatch Wiltshire has been supporting NHS Wiltshire Clinical Commissioning Group and Wiltshire Council to find out people's views and experiences in order to refresh the Wiltshire End of Life Care Strategy. A report based on our engagement and to inform the new strategy will be published in the New Year. Contact us to find out more and to share your views of health and care services.



Accessing Your Care Your Support Wiltshire (YCYSW)

The YCYSW information directory is aimed at adults who want to find out about health and social care in Wiltshire. Local information can help you make choices, e.g. whether you're looking after an older relative, or managing a long-term condition yourself that affects your ability to do some of the activities of daily living.



Your local information and support site for Health and Social Care

www.yourcareyoursupportwiltshire.org.uk

However, some people can't or don't want to go online. That's OK, there are plenty of ways to use the internet without having to take a course or buy a computer or smartphone. Libraries have internet access and people to get you going; the kids and grandkids can show you how; health or social care workers who come to see you can access the internet at the office, and sometimes on the go.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

Whether it's an online self-referral, a Carers Emergency Card, Direct Payments information or services available in your area, you or someone you know can find it on YCYSW.

The site is geared up to be printed off - using 'MyPad', the Guides, and the print icon when you have search results. Also, PDFs of each information page have been created by the content team. The Easy Read information pages are also optimised for print.

Westbury Area Board Report

Westbury Town Council

Since my last report there has been little movement on the plan for the Town Council to take over the running of the Play Areas. We do not yet know by what mechanism the take-over will be achieved. It will be done either by use of a long lease or by asset transfer. On the plus side the Town Council have paid for the swings in Grassacres to be refitted. Additionally a new piece of play equipment has been installed in the Chestnut Park play area.

This report had to be written before the Christmas Fayre and Lights switch on events were held. Hopefully these will be very successful events but I shall be able to give a verbal report at this meeting.

Looking to the future I have to advise people that Wiltshire Council are going to stop doing things that they are not statutorily obliged or are not required due to safety considerations. This means that Westbury Town Council could well be taking over more assets and functions from WC. This will have a knock-on effect on the precept. It will have to rise if these services are to be maintained. At the time of writing the precept rise for next year is unknown but rest assured the Town Council will try to ensure that any rise is kept to the minimum commensurate with maintaining services.

I would like, on behalf of the Town Council, to wish everybody a very Merry Christmas and a happy and prosperous New Year.

Stephen Andrews

Mayor of Westbury

**WILTSHIRE COUNCIL
Westbury AREA BOARD**

Thursday 8th December 2016

**Westbury 'Our Community Matters'
Local priorities for action**

1. Purpose of the Report

To update members on the outcome of the 'Our Community Matters' Joint Strategic Assessment event held on Tuesday 8th November and to recommend that the Area Board endorses the outcomes.

2. Background

The Westbury 'Our Community Matters' event was held on Tuesday 8th November at Leigh Park Community Centre. Almost 80 members of the public and partner agencies attended and participated in the event, which focused on the data set out in the [Community Area Joint Strategic Assessment 2016-17](#).

The JSA brings together the results of research conducted by the major agencies and public sector bodies in Wiltshire over the last six months. The project was initiated by the Wiltshire Health and Wellbeing Board and the Wiltshire Assembly. These bodies will use the priorities emerging from the events to focus and support strategic projects, activities and services across Wiltshire.

Participants at the events used the data to inform themed roundtable discussions and to identify local priorities underpinned by the research. All participants had the opportunity to vote on the priorities and the results are set out in this report. Following agreement on the priorities, the themed roundtables then looked at practical community-led actions that could be taken to address the issues identified.

The purpose of the event was to:

- Gain a consensus around priorities for the area
- Provide the basis for community-led action and projects over the next two years
- Develop a community plan for the area
- Provide the Council and partners with a clear focus for local actions

The Area Board is now invited to review the priorities and agree how it wishes to initiate and coordinate action working with partners, community groups and the public.

3. **Priorities identified**

The following documents set out the outcomes of the meeting and the priorities identified:

- Online video - achievements over the last two years [Westbury Our Community Matters](#)
- Appendix 1 – potential projects identified

4. **Moving forward with community-led action**

To address the priorities, the Area Board will need to use its strategic influence and delegated powers to shape the delivery of local services and actions. It will also need to use its delegated resources to facilitate and support community-led projects. Some of the actions will be easier to address than others and it is important to target areas where tangible outcomes and progress can be delivered. This will help to capitalise on the enthusiasm and momentum generated by the event.

It will be up to the Area Board whether it wishes to champion a particular issue or theme over the next year and to target resources to support community-led initiatives around these themes and issues.

5. **Recommendations**

- (1) That the Area Board adopts the priorities identified by the 'Our Community Matters' event and works to facilitate local action to tackle those priorities.
- (2) That the Area Board requests the Local Youth Network, the Health and Wellbeing Group and the Community Area Transport Group (and any other local task groups established by the Board) to adopt and take forward the priorities identified in the relevant theme areas.
- (3) That the Area Board requests the Community Engagement Manager to work with key partners, agencies and community groups to coordinate action around the priorities identified.
- (4) That the Board considers whether it wishes to champion a particular theme or priority and to earmark funding to promote, initiate and support community-led action around the selected priorities.
- (5) That the Board considers appointing a lead member to champion any priority (priorities) adopted.

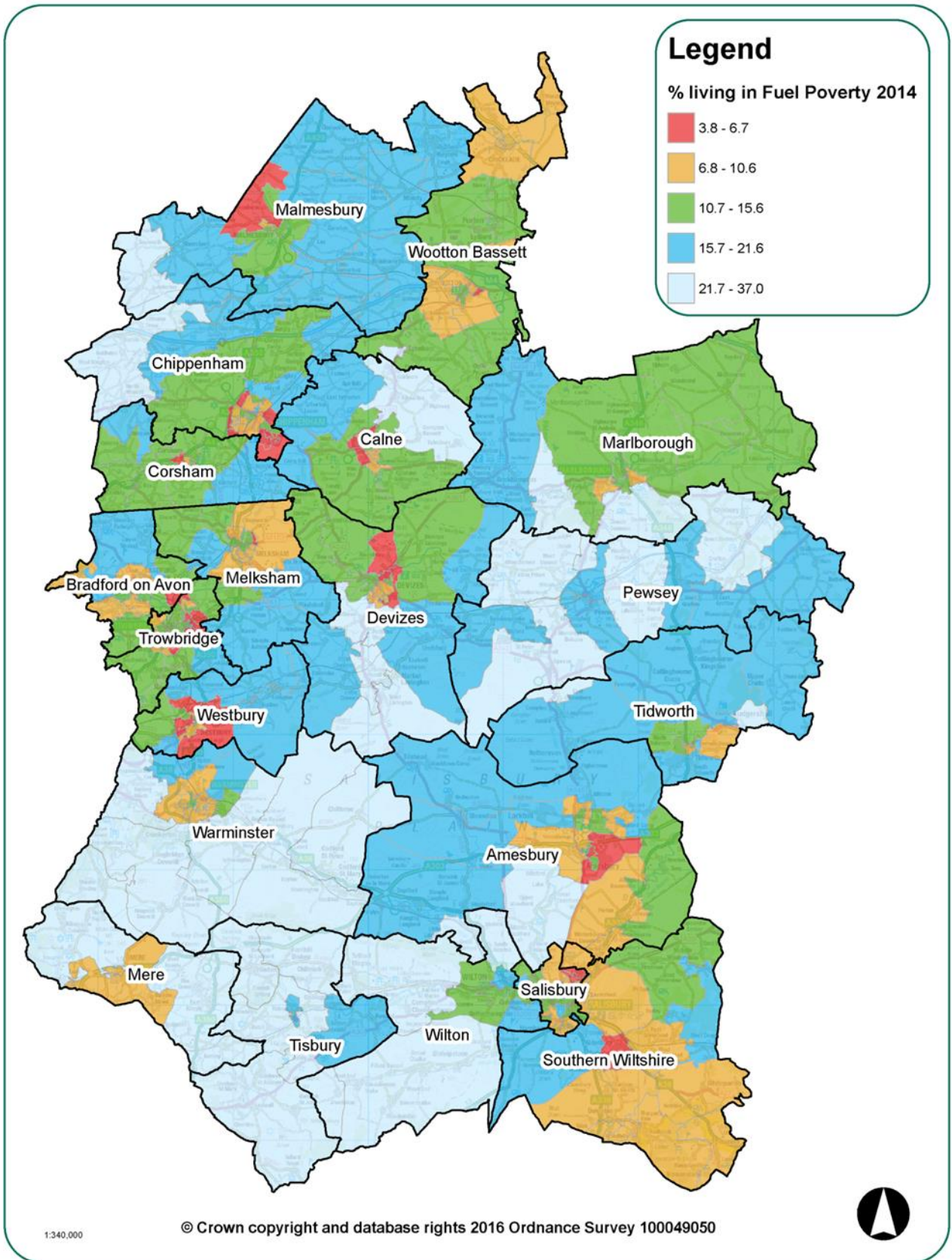
- (6) That reports are submitted to the Board on progress made to address the priorities to ensure that positive outcomes are delivered and that this be made a regular item on future Board meetings.
- (7) The Area Board expresses its thanks to the people who gave their time to participate in the event.

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Bike It
Bikeability
Community bus
Community Transport
Cycle routes
Flexi-bus
Footpath groups
Freebus
Homezones
Liftshare
Link Schemes
Lorry Watch
Mellow Velo
Speedwatch
Spider Maps
Stay Safe Stay Alive
The Onion Shed
Town Map Boards
Transport hub
Wheels 2 Work

Villages and towns identify a network of safe routes for cycling and walking to school. Often involves children repairing and relocating unwanted bicycles within a community to help people get out on two wheels at low cost. A group of villages get together to fund a local bus or taxi scheme, can also involve public bus subsidy scheme. Local community transport schemes - Schemes could be anything from a regular bus route or dial-a-ride service. Keen and social cyclists come together to work on mapping, improving access, waymarking and maintaining routes. A community managed transport scheme, using a small minibus to connect isolated villages to main bus routes. Volunteers look after local footpaths. Work includes replacing stiles, cutting back overgrowth, surface maintenance. Community buses available for use by the local community for all sorts of activities - a quick license check, fuel, etc. A street which is paved, and where space has been created for trees and other types of planting. Imagine a street where local people form local schemes to share cars to get to work, markets, GPs, hospital appointments, etc. Link schemes are community-based, volunteer run charities providing a structured 'good neighbour' service in rural areas. Working with the Council's Trading Standards Team, local volunteers monitor HGV vehicle movements in a community. A non-competitive cycle club that plans and organises rides for families and social riders. Often involves a social club. Villagers highlight areas of concern, these are monitored by the Council and if there is a problem, volunteers can report it. Usually seen in large cities, show bus routes within the town and to the surrounding areas. Communities can be encouraged to do this. Road traffic awareness for community groups provided by the Fire and Rescue Service. A hard hitting presentation. Cycle groups adopt a local school and offer after school workshops on everything from maintenance, and cycle safety. Information board with a map to identify village facilities, amenities and safe routes for pedestrians, cyclist, motorist. A community based place or information board where the community can access information to enable them to do this. A scooter or car loan scheme which provides short term loan of transport for young people to help them secure

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WILTSHIRE COUNCIL

WESTBURY AREA BOARD
December 8 2016

Community access defibrillators

1. Purpose of the Report

1.1. To update on progress made to install defibrillators in to the local community and provide costings for the project

2. Background

2.1 Following a presentation and demonstration by the South Western Ambulance Service on the use of community defibrillators at the Westbury Area Board on 2nd June the Community Engagement Manager was tasked with obtaining quotes to roll the scheme out locally. In addition Councillor Gordon King agreed to be the lead member on this project and to approach Westbury Town Council to offer support.

3. Main Considerations

- 3.1. There are various schemes available to communities that range from lease hire arrangements to outright ownership
- 3.2. A working group is yet to be formed to scope suitable locations within the community area
- 3.3. A volunteer based rota will be required in order to carry out regular inspections of the units

4. Implications

4.1. Financial Implications

Grant funding will be required from the Westbury Area Board in order to support this project. This has been verbally agreed and the members of the Westbury Area Board have confirmed their support for this initiative. Depending on the number of defibrillators installed it is estimated that this project will cost in the region of £10,000.00

4.2. Legal Implications

None

4.3. HR Implications

None

4.4. Equality and Diversity Implications

None

5. Recommendation

That a community led working group be formed to scope out suitable locations for installations and decide on which provider will deliver the scheme locally. Meet with proposed provider locally for support with scoping exercise and seek match funding for the project to proceed.

Liam Cripps
Community Engagement Manager: Westbury

Report Author:	Liam Cripps Community Engagement Manager - Westbury
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Appendix: Martek lifecare defibrillator quote
Heartsafe competitive advantages
Heartsine Samaritan PAD 500P specification

HeartSine® samaritan® PAD

Competitive advantage

Overview

The staff at HeartSine Technologies (HST) have been involved in the field of portable defibrillation since 1967. In fact the world's first portable defibrillator was created in Belfast in 1967 by Professor John Anderson, a founder of HeartSine Technologies. The concept of taking the defibrillator to the patient rather than bringing the patient to the defibrillator is still referred to as the Belfast protocol in many countries today.

The HeartSine samaritan PAD has been designed from the bottom up specifically for use in a public access environment. Many alternative technologies are "scaled down" versions of high end defibrillators used in hospitals by medically trained professionals. Those devices can be large, cumbersome and difficult to use by lay rescuers.

The samaritan PAD has some unique features and class leading performance that make it particularly appropriate for use by lay rescuers in a public access environment. In the high stress environment that exists during a rescue it is very important that the AED is very **easy to quickly use and deploy**. The AED must also be fast in every respect; fast to analyse, fast to charge combining to make it **fast to shock**.

AED maintenance is also an important aspect of the public access environment. The HeartSine samaritan PAD features a unique **Pad-Pak** cartridge that combines the battery and pads in one unit. A study by *Lotfi et al* (1) indicates the low level of usage of AEDs in a school environment and highlights the need for a simple, low maintenance solution while keeping maintenance costs at a minimum.

The samaritan PAD is the most robust AED on the market with an ingress protection rating of **IP56**. Although the AEDs may generally be stored in clean, dry conditions the SCA may occur outside in environmentally challenging environments (dusty and or rainy). The IP56 rating is an indication of the level of protection of the HeartSine product against the ingress of particles (dust, IP5x) and liquid (Powerful water jets, IPx6).

The samaritan PAD is also the **smallest and lightest** fully functional AED on the market. The AED will often have to be taken out of its storage conditions and carried to the site of the Sudden Cardiac Arrest (SCA) quickly. The smaller and lighter devices will make that process much easier. Size and weight is particularly important to many customers and the samaritan PAD is a favoured device with schools (easily lifted and carried by small children), airlines (takes little space in overhead bin and saves fuel) and military (easily transported) customers.

The samaritan PAD 500P also features HeartSine's patented **CPR Advisor®**. CPR Advisor is a fully integrated CPR feedback system offering force and rate feedback using only the defibrillator electrodes and without the limitations of accelerometer based devices.

These features are described in more detail below.

Ease and Speed of Deployment

The HeartSine samaritan PAD has been specifically designed to be easy to use by minimally trained, lay, rescuers. The visual interface of the device is of particular importance in providing clear instruction on how to provide CPR, especially in locations where there may be excessive noise or distractions. The samaritan PAD features three simple illuminated icons to support the comprehensive voice prompts. The three icons give very clear indication of the three main steps performed during a sudden cardiac arrest (SCA) rescue attempt.

An independent study *Andre et al* (2) tested the time to shock for untrained rescuers using a Philips Heartstart Onsite, Zoll AED Plus, Cardiac Science Powerheart and Physio-Control (Medtronic) CR Plus. To complete the study and provide comparative data, HeartSine, in conjunction with an independent referee (*Crispino-O'Connell G*), completed the same testing protocol under the same conditions with a HeartSine samaritan PAD (3). The average time from deployment to shock from the original study was 122 seconds. In the HeartSine device the average time to shock was 77 seconds.

It is worth noting that in the first study the worst case was 210 seconds (Zoll AED plus, the only other device with CPR Advisor function) and the best time to shock was 93 seconds (Physio Control CR Plus). This would indicate that the HeartSine device is easier to use than all the other devices included in the test, and hence more effective. Full details of the studies are attached (2) (3).

Fastest to Shock

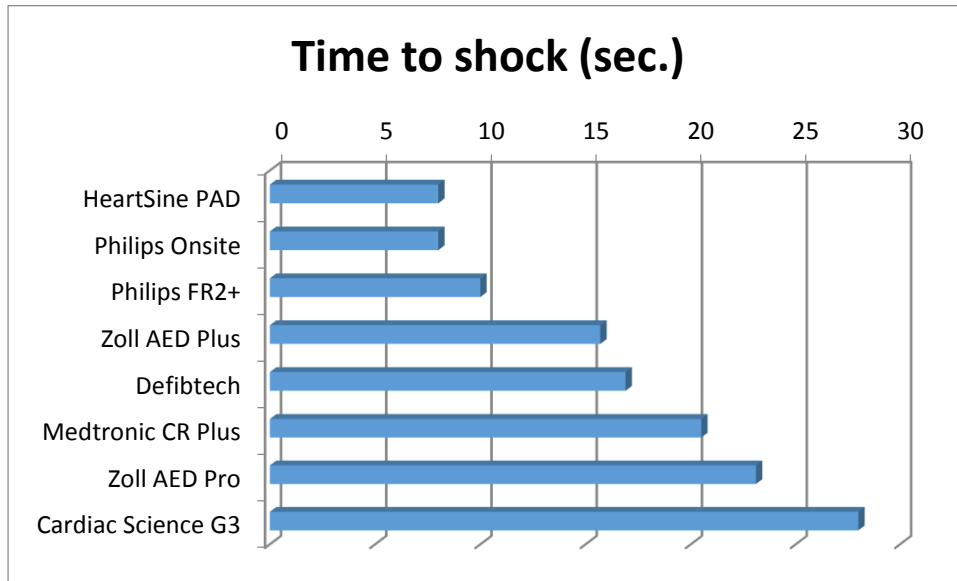
The samaritan PAD uses an intelligent pre-charging mechanism that minimises the time required to analyse the ECG, detect and confirm the presence of a shockable rhythm and to charge the AED in readiness for a life-saving defibrillation shock. This is important both for the first shock and for the peri-shock pause i.e. the pause between stopping CPR and ready to restart CPR.

An independent study by *Yu et al* demonstrated how important it is to minimise interruptions to CPR. (4).

In addition, AHA guidelines 2010 note that “*Defibrillation outcome is improved if interruptions (for rhythm assessment, defibrillation, or advanced care) in chest compressions are kept to a minimum*” and that “*Healthcare providers should interrupt chest compressions as infrequently as possible and try to limit interruptions to no longer than 10 seconds*”.

The peri-shock pause on the HeartSine PADs is typically just 8 seconds. Even from Power-on the HeartSine PADs are ready to shock in typically 12 seconds. Both times are well below the 15 second threshold indicated by *Yu et al* (4).

The graph below shows how HeartSine PADs compare with other technologies.



The unique combination of CPR Advisor and Fast Charge technology makes the HeartSine samaritan PAD 500P a real life saving device.

Combined Pad-Pak

HeartSine's unique Pad-Pak combines the battery and electrode pads into a single cartridge. There are many benefits to the single cartridge including:

- Easy change to special paediatric cartridge for younger children (< 8 years) as optional accessory.
- Instant one-click change of battery during stressful conditions. (Some other AEDs require a screwdriver to replace battery packs)
- Easy maintenance due to the single expiry date means less to manage, inventory and order.
- Automatic detection of the inserted PAD PAK type with adjusted energy levels (50J max for paediatrics according to ERC/AHA)
- Longest life time for electrodes and combined batteries. 4 years for both.
- Lowest costs if the device is not used.

IP56

Ingress protection is a worldwide standard that has been established by the International Electrotechnical Commission (IEC) for rating the ability of electronic devices to withstand exposure to solids and liquids. These IP values are specified in the IEC 60529 standard.

The HeartSine samaritan PAD has the highest rating in the AED industry giving it unparalleled performance in the potentially adverse conditions such as on sports fields or in swimming pools.

CPR Advisor®

Many lay rescuers have little experience with CPR, and even professionals benefit from CPR feedback systems. HeartSine's CPR Advisor, based on revolutionary ICG technology, offers integrated CPR feedback. Using the defibrillation electrodes already attached, the HeartSine system assesses the rate and force of compressions and provides feedback to the rescuer. More importantly the ICG technology is unaffected by flexible or moving surfaces (e.g mattress) that impact the efficacy of accelerometer based CPR feedback systems. AHA guidelines 2010 notes that *"Other CPR feedback devices with accelerometers may overestimate compression depth when compressions are performed on a soft surface such as a mattress because the depth of sternal movement may be partly due to movement of the mattress rather than anterior-posterior (AP) compression of the chest"*

Additional information has been provided to support the efficacy and effectiveness of HeartSine's CPR Advisor feature.

The samaritan PAD is provided with CPR duration according to Singapore guidelines (1 minute CPR between analysis)

Supplementary

In addition to all of the above unique or class leading features and performance the HeartSine samaritan PAD also includes:

- Automatic self-check and ready for use indicator
- Adjustable speaker volume via Saver EVO software
- Integrated memory and very easy data management program, 90 minutes data capacity
- Voice prompt customised for Singapore guidelines (*"If necessary begin CPR"*)
- 10 years warranty
- Accessories
 - Soft case for storage of additional rescue equipment
 - Multi purpose soft case (Can also be used as head support during CPR)
 - User manual and short introduction (Singapore)
 - Data transfer cable for possible guideline updates and data transfer
 - FOC software update and Saver EVO

References

1. *Health Services and Outcomes Research, Cardiac Arrest in Schools.* **Katayoun Lotfi, BS, et al.** 2007, *Circulation*, pp. 1374-1379.
2. *Automated external defibrillator use by untrained bystanders: can the public-use model work?* **Anthony D Andre, Dawn B Jorgenson, Jamie A Froman, David E Snyder, Jeanne E Poole.** 2004, *Prehospital emergency care*, pp. 284-291.

3. *Usability study to assess the ability of randomly selected untrained target users to operate public access defibrillators in the United States.* **P. O'Hare, P. McCanny, H. Torney, G. Crispino, L. Crawford, A. McIntyre, C. McIntyre, DiR. Maio.**

4. *Adverse outcomes of interrupted precordial compression during automated defibrillation.* **Yu T, Weil MH, Tang W, Sun S, Klouche K, Povoas H, Bisera J.** 2002, *Circulation*, pp. 368-372.

samaritan® PAD 500P

Public Access Defibrillator with CPR Advisor



Defibrillation is easy, CPR is the hard part...

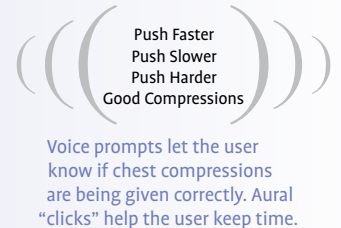
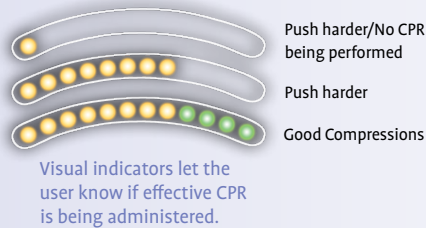
Regardless of whether it is a lay person or a professional rescuer, the AHA/ERC guidelines place a greater emphasis on the importance of CPR and advocate the prompt initiation of effective bystander CPR to significantly reduce mortality due to out-of-hospital Cardiac Arrest (CA). HeartSine can now provide a device to support these guidelines by the introduction of **the HeartSine samaritan PAD with CPR Advisor model 500P**.

Easy-to-Follow Visual and Verbal Guides

Built-in confidence. The samaritan PAD 500P uses an Impedance Cardiogram (ICG) to assess the effectiveness of the CPR and give the rescuer feedback on compressions.

User-friendly. Easy-to-understand visual and voice prompts guide a user through the entire process.

Always ready. A System Status Ready Indicator flashes to show that the complete system is operational and ready for use. The AED also automatically runs a self check each week.

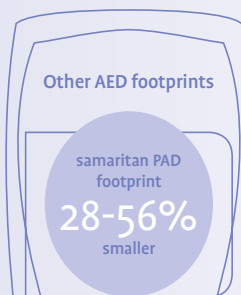


Compact in Size, Big on Ability

Highest level of dust/moisture protection. The samaritan PAD has a rating of IP56, providing the 500P defibrillator with the highest level of protection from dust or moisture ingress in the industry.

Durable. The samaritan PAD 500P resists shock and vibration and carries a ten-year unit warranty that demonstrates the reliability of this quality unit.

Advanced technology. The samaritan PAD 500P utilizes proprietary electrode technology, advanced and stable firmware, and proprietary SCOPE™* Biphasic Technology (an escalating and low-energy waveform that automatically adjusts for patient impedance differences) to assess rhythm and recommend defibrillation if necessary.



Advanced technology balanced against the demands of real world use. At HeartSine, our innovation changes lives. And saves lives.

*Self-Compensating Output Pulse Envelope technology automatically compensates energy, slope and pulse envelope for the patient.

Real Economy for the Real World

Two parts, one expiration date. Pad-Pak™ cartridge combines battery and electrode pads, with one expiration date to monitor.

Low cost of ownership. Cartridge has a shelf life of four years from date of manufacture, offering significant savings over other defibrillators that require separate battery and pad units.



Pad-Pak and Pediatric-Pak with pre-attached electrodes.

The HeartSine PAD's built-in intelligence and unique pediatric Pad-Pak ensure the appropriate energy level is delivered for children.



CPR Advisor is deactivated when the Pediatric-Pak is in use.

Physical	With Pad-Pak™ Inserted
Size:	20 cm x 18.4 cm x 4.8 cm (8.0 in x 7.25 in x 1.9 in)
Weight:	1.1 kg (2.4 lbs) including Pad-Pak Battery

Defibrillator	
Waveform:	Self-Compensating Output Pulse Envelope (SCOPE) Biphasic waveform. Optimized biphasic escalating waveform compensates energy, slope and envelope for patient impedance

Patient Analysis System	
Method:	Evaluates patient's ECG, signal quality, electrode contact integrity and patient impedance to determine if defibrillation is required
Sensitivity/Specificity:	Meets ISO 60601-2-4 and AAMI DF80

Environmental	
Operating/Standby Temperature:	0°C to 50°C (+32°F to +122°F)
Temporary Transportation Temperature:	-10°C to 50°C (14°F to 122°F) for up to two days. Unit must be returned to standby/operating temperature for 24 hours before use.
Relative Humidity:	5% to 95% (non-condensing)
Water Resistance:	IEC 60529/EN 60529 IP56
Altitude:	0 – 4,575 meters (0 to 15,000 feet)
Shock:	MIL STD 810F Method 516.5, Procedure I (40 G's)
Vibration:	MIL STD 810F Method 514.5+ Category 4 Truck Transportation – US Highways Category 7 Aircraft – Jet 737 & General Aviation (Exposure)
EMC:	EN 60601-1-2
Radiated Emissions:	EN55011
Electrostatic Discharge RF Immunity:	EN61000-4-3 80MHZ-2.5GHZ (10 V/m)
Magnetic Field Immunity:	EN61000-4-8 (3 A/m)
Aircraft:	RTCA/DO-160F, Section 21 (Category M)
Falling Height:	1 meter (3.3 feet)

Energy Selection	
Adult:	Shock 1: 150J; Shock 2: 150J; Shock 3: 200J
Pediatric:	Shock 1: 50J; Shock 2: 50J; Shock 3: 50J

Charging Time	
New Battery:	Typically 150J in < 8 seconds, 200J in < 12 seconds
After 6 Discharges:	Typically 150J in < 8 seconds, 200J in < 12 seconds

Event Documentation	
Type:	Internal Memory
Memory Capacity:	90 minutes of ECG (full disclosure) and event/incident recording
Playback Capabilities:	Custom USB cable directly connected to PC and Saver™ EVO Windows-based data review software

Materials Used	
samaritan® PAD 500P:	ABS, Santoprene. Printed circuit board with electronic components.
Housing:	ABS – Electrodes: Hydrogel, Silver, Aluminium and Polyester

Pad-Pak — Electrode and Battery Cartridge	
Adult Pad-Pak (Pad-Pak-03) and Pediatric Pad-Pak (Pad-Pak-04)	
Shelf Life:	4 years from manufacture date
Weight:	0.2 kg (0.44 lbs)
Size:	10 cm x 13.3 cm x 2.4 cm (3.93 in x 5.24 in x .94 in)
Battery Type:	Lithium Manganese Dioxide (LiMnO ₂)
Capacity:	> 60 shocks at 200J 18V, 1.5 Amp Hrs
Electrodes:	HeartSine samaritan® disposable defibrillation pads are supplied as standard with each device
Placement:	Anterior-lateral (Adult); Anterior-posterior (Pediatric)
Active Gel Area:	100 cm ² (15.5 in ²)
Cable Length:	1 meter (3.3 feet)

Lifesaving, Pure and Simple

U.S./Americas

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Newtown, PA 18940
Toll Free: (866) 478 7463
Tel: +1 215 860 8100
Fax: +1 215 860 8192
info@heartsine.com

Europe/Rest of the World

HeartSine Technologies, Inc.
203 Airport Road West
Belfast, Northern Ireland BT3 9ED
Tel: +44 28 90 93 94 00
Fax: +44 28 90 93 94 01
info@heartsine.co.uk



The products described in this brochure all meet the applicable European Medical Directive requirements.



UL Classified.
See complete marking on product.



www.heartsine.com

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 18th November 2016			
1.	Attendees and apologies			
	Present:	Cllr Jerry Wickham, Cllr David Jenkins, Cllr Russell Hawker, Cllr Gordon King (Wiltshire Council), Amanda Mcann (Westbury Town Council), Alison Irving (Dilton Marsh Parish Council), Sandy Lewis (Edington Parish Council), Spencer Drinkwater (Wiltshire Council) and Kirsty Rose (Wiltshire Council)		
	Apologies:	Pat Whyte, Liam Cripps, Mike Swabey and Keith Youngs		
2.	Notes of last meeting			
		The minutes of the previous meeting held were agreed at the Westbury Area Board meeting on the 4 th August 2016. http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&MIId=10141&Ver=4		
3.	Financial Position			
		The current budget remaining is £10,218. It was discussed that the CATG budget, if unallocated, may not carry over in to the 17/18 financial year, therefore the group are encouraged to		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

		allocate the remaining funding before the end of March 2016.		
4.	Top 5 Priority Schemes			
a)	Bratton Road, Westbury – Pedestrian Crossing request <i>Priority 1</i>	Works package issued to contractor. Awaiting works start.	Area board to note	AB
b)	Issue 4318 Yellow lines Eden Vale Road/Matravers Close junction <i>Priority 2</i>	TRO documents with TRO team for processing. Awaiting formal consultation start date.	Area board to note	AB
c)	Issue 4484 Additional yellow lines Spur Road, Westbury <i>Priority 2</i>	TRO documents with TRO team for processing. Awaiting formal consultation start date.	Area board to note	
d)	Issue 4448 and 4435 Parking at junction of Slag Lane/Station Road <i>Priority 2</i>	TRO documents with TRO team for processing. Awaiting formal consultation start date.	Area board to note	
e)	Issue 4429 Yellow Lines Sandalwood Road, Westbury Leigh Primary School <i>Priority 2</i>	TRO documents with TRO team for processing. Awaiting formal consultation start date.	Area board to note	

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f)	Issue 4678 Waiting restriction request – Leigh Road, Westbury <i>Priority 2</i>	TRO documents with TRO team for processing. Awaiting formal consultation start date.	Area board to note	
g)	Issue 4445 Vehicles obstructing pedestrian access to High Street <i>Priority 3</i>	KR explained that Wiltshire Council would not be willing to take on the area of land in question as adopted highway. Land registry information suggest that the area in question is owned by a company that is no longer in existence and as such the land has been determined on disclaimer by the Treasury Secretary pursuant to Section 1013 of the Companies Act. This in effect means that the land has no current owner. As such, KR suggested that the CATG consider installing street furniture to the edge of the land to prevent parked vehicles from getting close to the rotunda and blocking the pedestrian route. It was agreed to install bollards to this effect	CATG allocated £1000 to fund bollard installation – to be ratified by Area Board.	AB
h)	Issue 4541 Additional road markings to highlight pedestrian footway – Bratton <i>Priority 4</i>	KR has visited the site and explored options for improving visibility of the pedestrian route. The route is marked with white lining denoting edge of carriageway. Coloured surfacing behind the marking is not recommended due to the small area making it difficult to lay the material and the number of turning movements into accesses which would result in significant wear and tear leading to a future maintenance liability. CATG agreed that unfortunately no changes could be made and therefore no further action could be taken	Area board to note the update and item to be removed from issue system	AB
5.	Other Priority schemes			
a)	Tower Hill, Dilton Marsh <i>Substantive Scheme</i>	Residents raised concerns following letter drop prior to construction resulting in construction being put on hold. KR and JW met with residents and discussed concerns. KR to review design. Funding carried over to next financial year.	Area board to note the update	AB

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b)	Clivey to Clearwood, Dilton Marsh <i>Substantive Scheme</i>	Works brought forward due to gap in construction programme. Currently underway (1 st November 2016).	Area board to note the update	AB
c)	Speeding on Leigh Park near Willoughby Close	Still awaiting metrocount data.	KR to chase metrocount information.	
d)	Issue 4618 Speeding A350 Chalford Westbury	Metrocounts results identified an 85 th ile speed of 37.6mph making the site eligible for Community Speed Watch. The speeds are a slight reduction since a previous metrocount in 2013. CATG discussed options for resolving speeding issues at Chalford. KR explained that previous police checks found that speeding occurred mostly on the uphill approach and previous collisions were also on that side of the carriageway. It was agreed that KR would investigate possible solutions and report back to CATG	KR to investigate solutions and report back	KR
e)	Issue 4673 Provision of car parking spaces Queens Road, Westbury	Previous parking study circulated to Wiltshire Council members. The report was discussed and as it was previously determined that the CATG was unable to use its funding to provide additional parking in line with the following policy, it was agreed that no further action should be taken. Parking Policy PS14 - Residents' overspill parking states; Requests for residents' overspill parking will be considered by the council on a case-by-case basis where there is a clear requirement and demand. All assessment and implementation costs would be charged to the scheme sponsor (e.g. residents'	Area board to note update and item to be removed from system	AB

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		association, parish/town council, etc).		
f)	Issue 4698 – Speeding, The Mead, Westbury	<p>Metrocount results found that 85%th ile speeds were 37.4mph and therefore The Mead is suitable for Community Speed Watch. It was also agreed that the SID may be deployed on The Mead when it is in use to remind drivers of the speed limit.</p> <p>It was agreed that CSW and the SID would be deployed in the first instance and the situation reviewed at a later date</p>	Area board to note the update and item to be removed from list	AB
6.	New Requests / Issues			
a)	Issue 4746 Road markings – Stormore into Red Pit, Dilton Marsh	The request for road markings to prevent parking opposite Red Pit was discussed. Cllr Wickham mentioned concerns from residents of Red Pit relating to the access onto the B3099. It was agreed that KR would look at optins for improving both access points into Red Pit and report back to CATG	KR to look into options and report back to CATG	KR
b)	Issue 4788 Inappropriate parking – Arundel Close, Westbury	Cllr King explained that the school are currently updating their travel plan and have parking arrangements with the Co-op in place. This may need to be renegotiated with Lidl. Houses 16 – 22 experience difficulties due to parents parking at school times and it was felt that a parking restriction in this area would be beneficial . It was agreed that Cllr King would refer this to the town council for consideration as part of the Annual Parking Review programme.	Cllr King to refer to town council. Area board to note update and item to be removed from system	GK/AB
c)	Issue 4803 Speed reduction measures – Slag Lane/Station Road/Frogmore Road, Westbury	It was agreed that a request would be made for 2 metrocounts – one on Slag Lane and one on Frogmore Road – in order to assess vehicles speeds. Previous count on Slag Lane found vehicle speeds to be in line with the speed limit.	KR to request metrocounts	KR

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d)	Issue 4814 Traffic Calming measures – Bratton Road, Westbury	It was agreed that 2 metrocounts would be requested to determine vehicle speeds. 1 to be placed near the Laverton and a 2 nd near the terraced properties	KR to request metrocounts	KR
e)	Issue 4837 Resurface footpath – Gibbs Close to Bitham Brook School, Westbury	Paul Millard (Rights of Way) provided a quotation for the works. Part of the path is adopted highway and part is by-way. CATG monies can be spent on the highway element only. The quote for resurfacing is £3100 for the highway section and £16,220 for the by-way section. PM is investigating funding options for the by-way section but the CATG is asked to consider funding the highway section. It was agreed that the CATG would allocate £3100 for the highway surfacing section. The town council are asked to consider a contribution to the by-way section.	CATG allocated £3100 – Area Board to ratify. Town Council to consider contribution to the by-way element.	AB/TC
f)	Issue 4842 – Dropped kerb request – Danvers Way, Bitham Park, Westbury	KR to contact issue raiser to discuss exact location of request	Area board to note KR to contact issue raiser	KR
7.	Other items			
a)	SIDS funding	AI asked if any CATG funding was available towards the cost of installing the SID at various locations. KR explained that the CATG budget is capital and as such can be used only for schemes that provide an improvement to an existing asset or provide an asset therefore the funding cannot be used for SID installation	Area board to note	
b)	Parking on grassed areas, Dilton Marsh	AI asked if CATG could consider measures such as landscaping to prevent parking on grassed areas in the village. KR said this was possible. AI to raise an issues via the area board issue system	Area board to note. AI to raise issue	AI

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c)	Freight Priorities	SD explained that the group will be asked at the next meeting to prioritise 2 routes for consideration as part of the freight management process in the next financial year. The group had previously prioritised C19 and B3098.	To note	
8.	Date of Next Meeting: 13th January 2017 , 10:00 – The Laverton			

Westbury Community Area Transport Group

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.
 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of £6,118

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6. Safeguarding implications

From: Amanda McCann [<mailto:Amanda.McCann@westburytowncouncil.gov.uk>]
Sent: 28 November 2016 16:29
To: Cripps, Liam
Cc: Rose, Kirsty
Subject: Area Board Issues

Dear Liam

Please find below the issues that were taken to our Highways, Planning & Development Committee meeting on 21.11.16 and the outcome of meeting is detailed in the last column.

If you need any further information please do not hesitate to contact me.

We would be grateful if in future the issues could be placed onto the system as soon as you receive them so we can take them to the next relevant meeting to discuss them.

Ref	Submitted	Issue	Would Like	HP&D Meeting	Support/Contribution?
4927	07/10/2016	CATG-Church Lane-Westbury Silverthorne Close cannot be found as signage not clear	Extra sign	21.11.16	SUPPORT – Offer a contribution of £100
4881	15/09/2016	CATG-Eden Vale Road- poor visibility Due to parked cars on Leigh Road.	DYL extended to the left at the top of Eden Vale Rd	21.11.16	SUPPORT – No contribution to be offered as we think this is similar to issue 4678 which is already in TRO process
4873	13/09/2016	Suffolk Road – outside No 43. Traffic speeding through narrow road chicane.	Install high speed bumps outside No. 43 and 55	21.11.16	We SUPPORT efforts to reduce speed, but do not think speed bumps is the way to do it.

4848	25/08/2016	CATG- The Butts- parking bay Hazardous parking	Mark out parking bays	21.11.16	DEFER to next agenda. Try to find out who currently owns the parking bays.
4836	18/08/2016	CATG Vehicles parking on pavements Bashkir Road	Remind householders to use their driveways	21.11.16	AGREE vehicles should not park on the pavements. Ask CATG to contact the issuer and ask them to contact the Police and we will also report the issue to the Police.

Kind Regards
Amanda McCann
Assistant Town Clerk
Westbury Town Council

01373 822232

WILTSHIRE COUNCIL

WESTBURY AREA BOARD
December 8 2016

Westbury Youth Awards

1. Purpose of the Report

To make the Area Board aware of a progressing initiative that will deliver a recognition and awards scheme to the young people of Westbury.

2. Background

Following the success of the Melksham Young People Awards the Community Engagement Manager along with members of the Area Board has been in discussion to emulate the scheme in Westbury.

The Community Engagement Manager has met with the team at Young Melksham and is in the process of having all of the relevant documents, paperwork and templates provided in order to make the process as simple as possible.

The Community Engagement Manager along with the Chairman of Westbury Area Board attended the Melksham awards on Friday 25th November to familiarise themselves with the process.

3. Main Considerations

There needs to be “buy-in” from local schools, clubs, organisations and the wider community in order to ensure that sufficient nominations are made.

A campaign will target the schools and local newspaper as well as being highly visible on social media.

The Community Engagement Manager will work with the Local Youth Facilitator and the volunteers at the newly opened Youth Club to ensure the awards are a success.

4. Implications

4.1. Financial Implications

Grant funding may be required from the Westbury Area Board LYN fund in order to cover the costs of venue hire, trophies, awards and certificates, refreshments and any other associated costs

4.2. Legal Implications

None

4.3. HR Implications

None

4.4. Equality and Diversity Implications

None

5. Recommendation

That the Area Board endorses and supports the proposed scheme, actively promotes locally and is prepared to consider a grant application from a host.

Liam Cripps

Community Engagement Manager: Westbury

Report Author: Liam Cripps
Community Engagement Manager - Westbury
Tel No: 07770975684
E-Mail: liam.cripps@wiltshire.gov.uk

Appendix:

Report to Westbury Area Board
Date of meeting 8th December 2016
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below. Also to note items listed under point five of this report.

Applicant	Amount requested	LYN Management Group recommendation
Youth Adventure Trust	£3024.00	Decision to be made by Area Board Members as agreed
Fairfield College	£4568.00	Withdrawn by Applicant
Fairfield College	£5,000.00	It was agreed by the Area Board Members to consider the maximum value of £5,000, instead of the original amount of £12,957.64 requested by the applicant, as the amount requested exceeds the value permitted at one time from the Community Youth Grant budget.

1. Background

Any recommendation made from the LYN Management Group will have been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councilors will need to be satisfied that Youth Grant Funding awarded in the 2016/2017 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councilors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councilors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councilors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure

4.1. .For 2016/17 Westbury Area Board was allocated £20,080.00

4.2. The Westbury Area Board Youth Funding balance for 2016/17 is £20,080.00

4.3. All decisions must fall within the Youth Funding allocated to Westbury Area Board.

If funding is awarded in line with the LYN recommendations outlined in this report Westbury Area Board will have a Youth Funding balance of £12,056.00

5. LYN report

Due to the slow re-establishing of the LYN it was recommended by the Locality Youth Facilitator to request for the Area Board Members to make the decision whether or not to award the grants mentioned above.

6. Legal Implications

There are no specific legal implications related to this report.

7. Human Resources Implications

There are no specific human resources implications related to this report.

8. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

9. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Locality Youth Facilitator has assessed this application agreed it meets safeguarding requirements.

10. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 338	Youth Adventure Trust	Young People Fulfilling Their Potential through Outdoor Activities	£3024.00
Project description Short paragraph description of the project: The Youth Adventure Trust takes disadvantaged young people aged 11-14 from Wiltshire and Swindon on a Youth Adventure Programme over 3 school years and helps them to learn and			

achieve through a combination of 3 outdoor residential adventure camps 4 day activities and 3 Pathway Days. The 2nd year of the programme when the young people are 13 years old involves them attending a 3 day residential Coastal Camp in May and 3 Activity Days in the Winter months. We would like funding for the cost of this year's activities for the 8 young people we work with from Westbury Matravers School at a cost of 378 per child.

Recommendation

Locality Youth Facilitator is happy that the application meets the criteria for the Youth Grant and responds to the needs assessment for the Community Area carried as part of the consultation with young people in 2014 by the Community Youth Officer

Application ID	Applicant	Project Proposal	Requested
ID329	Fairfield Farm College	Fairfield Farm College FFC Floodlights to extend sports offer	£4568.00 (withdrawn)

Project Description

Short Paragraph description of project:

FFC has invested 75000.00 of money raised by students via the student council and from a range of community fundraising including the annual horse and dog show to provide a high standard sports pitch for access by young people of Wiltshire with learning and/or disabilities. To extend the use of the pitch to evenings particularly for the youth club and evening team practices portable flood lights are essential.

Recommendation

Locality Youth Facilitator is happy that the application meets the criteria for the Youth Grant and responds to the needs assessment for the Community Area carried as part of the consultation with young people in 2014 by the Community Youth Officer

Application ID	Applicant	Project Proposal	Requested
ID330	Fairfield Farm College	Fairfield Farm College FFC accessible transport project	£12957.64

Project Description

Short Paragraph description of project:

FFC provides programs and activities for young people with learning and/or disabilities. Despite working solely with this client group we do not have any accessible transport. With an increasing number of wheelchair users accessing the youth club and holiday activities we are restricted in activities that we can provide if we cannot be totally inclusive. Additionally we are working with a recently paralysed girl destined for a career in health and social care supporting disabled children. We are keen to support her as a volunteer at FFC and would need accessible transport for her to support young people in under taking activities. FFC are seeking support to lease an adapted mini-bus with a ramp and chair anchorage.

Recommendation

Request for funding exceeds the amount allowed as part of the Community Youth Grant, therefore the sum of £5,000.00 will be considered by the Area Board Members

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Jan Bowra Locality Youth Facilitator
Email: janette.bowra@wiltshire.gov.uk



Report to	Westbury Area Board
Date of Meeting	08/12/2016
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Westbury & District Cricket Club Project Title: Westbury Cricket Club Practice facility replacement View full application	£5000.00
Applicant: Matravers Project Title: The Matravers Community Learning Resource Centre LRC View full application	£5000.00
Applicant: Larkrise Riding for Disabled Group Project Title: Larkrise Riding for Disabled Group equine handling area roof construction View full application	£1500.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2168	Westbury & District Cricket Club	Westbury Cricket Club Practice facility replacement	£5000.00
Project Description:			
<p>The project is to replace our practice netting facility which has been storm-damaged in high winds in recent years and is no longer fit for purpose. The replacement cage structure and netting will be extended in length to create a safer more vibrant practice facility that will be widely used across the playing membership especially by the younger players within the club. The facility will also be available for general public use being sited within the existing public recreation field.</p> <p>All players will benefit from the new practice facility especially the junior section of the membership which has grown in recent years. We have junior teams playing at under 9 11 13 and 15 age groups and also a thriving adult membership with 3 teams playing on Saturday a Sunday team and also midweek team. The new facility will encourage all players to practice more improving their skills and getting them more active between matches. The new nets will also provide a safer environment for practice as we will extend the length which will reduce the risk of the ball exiting at the open end. The local</p>			

community will also benefit as the nets will be available for public use from April to early September and encourage young people to take up the game of cricket in a safe environment.

Input from Community Engagement Manager:

This application meets the funding criteria and should be heard by the members of the Westbury Area Board.

Proposal

That the Area Board determines the application and considers whether the full £5,000 is granted or a lesser amount.

Application ID	Applicant	Project Proposal	Requested
1874	Matravers	The Matravers Community Learning Resource Centre LRC	£5000.00

Project Description:

The project will help make the Matravers LRC into a community space which can be used by parents and primary schools as well as by our staff and students. Our existing facilities will be moved to the location but we need to improve upon these if we are to create a true LRC that will appeal and be useful to the community

A good Learning Resource Centre LRC should be at the centre of every school and every thriving community. This is the vision I have for the LRC at Matravers which I believe can benefit the wider school community in Westbury. Rather like the Trowbridge Library I know that a redesigned space could have a positive effect on this community. I have read the BA13 PARTNERSHIP WESTBURY AREA COMMUNITY PLAN 2012 -2017 and in many places it states that it wants to forge links between Matravers and the wider community. The opening of a New LRC could help make this a reality. Matravers is the only secondary school Westbury and this means it is ideally placed to reach the wider community. A new and fully equipped LRC could benefit parents and feeder schools in a number of ways. The Westbury Core strategy states that it wants to raise aspirations with good collaboration between schools and other services. If we are able to change the current location of the school LRC and upgrade equipment and facilities we can certainly begin to do this effectively. My vision is that we work with parents and younger children to foster a love of reading for pleasure which has been proven to benefit learning in so many ways. The new Matravers LRC would have a wide variety of books and equipment which we would invite parents in to use on a regular basis. The new location in school would mean it was easily accessible and a chance to buy more books would mean we would get more people using the facility. We could also purchase kindles and audiobooks giving the community the chance to explore reading in other formats. Currently we hold Afternoon Tea Reads where we encourage students and parents to come and read together. We would be able to do this more frequently and on a larger scale if we had the facilities. We could also host author evenings and events for parents to come in and choose books. We could also use it to hold book club meetings to encourage discussion about books and help to draw people together. Reading helps raise aspirations and standards of literacy as well as giving people the opportunity to access resources easily. Holding events that encourage the parents to read will help increase adult literacy which in turn can raise aspirations for parents and their children. The LRC can be used to promote lifelong learning in Westbury in order to do this the LRC can run basic skills classes for our parents such as C.V

workshops and adult literacy this can be done in collaboration with other Westbury agencies and can be used to promote skills needed for jobs and getting back into the work place. We would also be able to use the LRC to work with primary schools. Often they do not have the funding for books and equipment but we could give all Westbury primary schools access to amazing facilities. They could visit the LRC for guided reading sessions or to choose books that they could take out of the Library as well as come to author visits. The strategy also wants to encourage community use for community buildings developing the LRC as a community hub would enable this perhaps displaying local art in the LRC and working alongside Westbury library to promote culture particularly related to literature. We could also forge links with local writers and help to create Westbury literature events and perhaps even a literature fayre building on the work Matravers did with MRead.

Input from Community Engagement Manager:

In discussion with the Local Youth Facilitator (LYF) it was agreed that this application should be heard by the members of the Westbury Area Board and that any agreed funding will come from the Local Youth Network (LYN) fund.

Proposal

That the Area Board determines the application and considers whether the full £5,000 is granted or a lesser amount. Should funding be agreed it should come from the LYN fund.

Application ID	Applicant	Project Proposal	Requested
2071	Larkrise Riding for Disabled Group	Larkrise Riding for Disabled Group equine handling area roof construction	£1500.00

Project Description:

Since its launch in 2012 Larkrise Riding for the Disabled Group has become very popular going from strength to strength thus increasing the need to improve the facilities. The proposed project is to provide cover to the existing horse handling areamanege which is currently an open space attached to a barn on the Larkrise Community Farm in Trowbridge. In order to provide riding lessons in all weather conditions to the ever growing numbers of disabled riders there is a need for the horse handling area to be enclosed providing shelter in wet and windy conditions.

This will benefit children and young adults with special needs across the county by providing the multisensory experience of horse-riding which helps develop muscle control improves posture and promotes their general wellbeing.

Input from Community Engagement Manager:

This application meets the funding criteria and should be heard by the members of the Westbury Area Board.

The applicant has already received grant funding from both Trowbridge and Melksham area boards towards this project for £1,729.00 and £1,500.00 respectively

Proposal

That the Area Board determines the application and considers whether the full £1,500 is granted or a lesser amount.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Liam Cripps

Community Engagement Manager

